

GOVERNMENT OF WEST BENGAL
District Health & Family Welfare Samiti, Alipurduar

Registration No: S/M/2347 of 2015-16

Matrisadan Building, 1st Floor, New Alipurduar, Ward No. XVI, Dist: Alipurduar, Pin: 736121

Telephone No: 03564-257200 :: Email ID: dh&fwsapd@gmail.com

Memo. DH&FWS/APD No. 17-18/872

Date: 09.07.2018

RECRUITMENT NOTICE

Applications are invited from eligible candidates for recruitment to various contractual posts under different programmes & schemes as per format/ as per **Terms of Reference (TOR)** provided in details in the **State Health Website** (www.wbhealth.gov.com), **District website** (www.alipurduar.gov.in) and the **office notice boards** of the **District Magistrate, Alipurduar; Zilla Parishad, Alipurduar; Office the Chief Medical Officer of Health, Alipurduar** and the **Superintendents of District Hospital, Alipurduar, State General Hospital, Birpara & Super/Multi Speciality Hospital, Falakata.**

1. **District Consultant (Quality Assurance)**, Total post-1 (UR)
2. **ICTC Lab Technician**, Total post- 1 (ST-1)
3. **Laboratory Technician (Blood Bank)**, Total post- 1(ST)
4. **Block ASHA Facilitator**, Total post- 1(UR)
5. **Full time MO(NUHM)**, Total post- 1 (UR-1)
6. **GNM (NRC)**, Total post- 1 (SC-1)
7. **Staff Nurse (NUHM)**, Total post- 2 (SC-1, UR-1)
8. **Laboratory Technician (Blood Bank- NACP)**, Total post- 1(UR)

The applicant must submit attested/self attested copies of all relevant supportive documents in the **specified format along with Non-Refundable Demand Draft of Rs. 100/- (Rs. 50/- for reserve category candidates)** in favour of **CHIEF MEDICAL OFFICER OF HEALTH, ALIPURDUAR** are to reach the office of the Chief Medical Officer of Health & Member Secretary, DH&FWS, Matrisadan (1st floor), Ward No. XVI, New Alipurduar, Alipurduar, Pin code: 736121 **by 25.01.2018 at 4 PM only by registered post/speed post/courier.** The department will not be responsible for postal delay.

Chief Medical Officer of Health &
Secretary, DH&FWS
Alipurduar

Memo. DH&FWS/APD No. 17-18/872/1(5)

Date: 09.01.2018

Copy for information with a request to display in the office notice board along with the TOR:

1. The Hon'ble Sabhadipati, Zilla Parishad, Alipurduar
2. The District Magistrate, Alipurduar
3. The ADM (Health) & AEO, Zilla Parishad, Alipurduar
4. The SDO, Alipurduar
5. The Superintendent, District Hospital, Alipurduar/SGH, Birpara

Chief Medical Officer of Health &
Secretary, DH&FWS
Alipurduar

Memo. DH&FWS/APD No. 17-18/872/1(14)

Date: 09.07.2018

Copy for information to:

1. The Director of Health Services & e.o. Secretary, Govt of West Bengal
2. The Mission Director, NHM & Commissioner (FW) & Secretary of the Govt of WB
3. The Secretary, DoH&FW & Project Director, WBSAP&CS, Swasthya Bhawan, Kolkata-91
4. The Additional Mission Director, NHM, Govt of WB, Kolkata
5. The Addl. Project Director, WBSAP&CS, Swasthya Bhawan, Kolkata-91
6. The Jt. Director (Finance/BSO/CST/STI/BS), WBSAP&CS, Swasthya Bhawan, Kolkata-91
7. The Dy. Director (BS), WBSAP&CS, Swasthya Bhawan, Kolkata-91
8. The Asst. Director (Finance/BSO/CST/STI), WBSAP&CS, Swasthya Bhawan, Kolkata-91
9. The ADM & AEO, Alipurduar Zilla Parishad
10. The Deputy CMOH - I/II/ DMCHO /DPHNO, Alipurduar
11. The Accounts Officer, Office of the CMOH, Alipurduar
12. The HR Cell, Swasthya Bhawan, Kolkata-91
13. The Programme Management Unit, DAPCU, Alipurduar
14. Office copy

Chief Medical Officer of Health &
Secretary, DH&FWS
Alipurduar

TERMS OF REFERENCE FOR RECRUITMENT

Sl. No.	Designation & consolidated salary (in Rs.)	No. of Posts	Criteria/qualifications
1	District Consultant (Quality Assurance) (Rs. 40,000.00)	1 -UR	<ol style="list-style-type: none"> 1. MBBS/Dental/ayush/Nursing graduate with masters in Hospital administration/Health Management (MHA-Full time or equivalent) with 2 years experiences in Public Health/Hospital administration 2. Training and experience of implementing a recognised quality system like NABH/ISO 9001:2008/Six Sigma/Lean/Kaizen would be preferred. 3. Previous work experience in the field of Health quality would be an additional advantage.
2	ICTC Laboratory Technician (Rs. 13,000.00)	1 -ST	<p>Essential Qualification & Experience:</p> <ol style="list-style-type: none"> a. Graduate in Medical Laboratory Technology (B.Sc); with minimum 1 year experience after graduation. <p>OR</p> <ol style="list-style-type: none"> b. Diploma in Medical Laboratory (DMLT); with minimum 2 years experience after diploma. <p>Other experience required:</p> <ol style="list-style-type: none"> 1. Working knowledge of computer <p>Age: Upto 60 years (as on 01.01.2018)</p>
3	Laboratory Technician (Blood Bank) under NHM (Rs. 17,220.00)	1-ST	<p>1. Essential:</p> <ol style="list-style-type: none"> i) Passed 10+2 with Physics, Chemistry and Mathematics/Biological Science before obtaining Diploma or Degree. ii) Diploma in Medical Laboratory Technology (DMLT)/ Diploma in Laboratory Techniques (DLT) from any University/Institution recognized by the Central or State Government <p style="text-align: center;">Or,</p> <p>Degree in Medical Laboratory Technology (BMLT) from any University/Institution recognized by the Central or State Government</p> <p style="text-align: center;">Or,</p> <p>Post Graduate Degree or Diploma in Medical Laboratory Technology (M.Sc. in MLT/PGDMLT) from any University/institution recognized by the Central or State Government.</p> <ol style="list-style-type: none"> i) Working knowledge of Computer Upper age limits 40 years. <p>2. Desirable:</p> <ol style="list-style-type: none"> i) Six months post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of Candidates having Degree/Post Graduate Degree or Post Graduate Diploma in Medical Laboratory Technology (M.Sc. in MLT/PGDMLT/BMLT) <p>One year post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of Candidates having Diploma in Medical Laboratory Technology or Diploma in Laboratory Techniques (DMLT/DLT)</p>

4	Block ASHA Facilitator (Rs. 7500.00)	1- UR	<p>Essential Qualification:</p> <p>a. Master's degree in Social Science/Sociology/Social Anthropology/Social Work (MSW)/Business Administration (MBA)/Economics/Rural Development/Mass Communication</p> <p>OR</p> <p>b. Graduate degree in any discipline with minimum 2 years experience in health projects</p> <p>c. Minimum typing speed of 30 words/minute & ability to type in Bengali</p> <p>Preference will be given to candidates having working experience in ASHA programme</p> <p>Others:</p> <p>1. Knowledge in MS Office & Internet</p> <p>2. Ability to communicate effectively</p> <p>3. Ability to work hard</p> <p>4. Willing to travel extensively</p> <p>5. Should be a resident of the same sub-division where he/she is applying</p> <p>Age should not exceed 40 years as on 01.01.2018. Upper age relaxation will be 5 years for SC/ST and 3 years for OBC</p>
5	Full time MO (NUHM)	1- UR	<p>MBBS from MCI recognized institute with 1 year compulsory Internship. Must be registered under West Bengal Medical Council.</p> <p>Weightage will be given for higher qualification.</p> <p>Upper Age limit: 63 years</p>
6	GNM (NRC) (Rs. 17220.00)	1- SC	<p>a. Female</p> <p>b. Age: Not exceeding 40 years and not below 21 as on 01.01.2017; relaxation for SC/ST/OBC candidates as per government norms</p> <p>c. Should have completed B.SC or GNM course from recognized institution</p> <p>d. Must be permanent resident of the district (Residential certificate from Chairman, Alipurduar Municipality/Sub Divisional Officer, Alipurduar/Block Development Officer/Other bonafide Government Officer</p> <p>e. Should be able to read, write and speak Bengali</p>
7	Staff Nurse (NUHM) (Rs. 17220.00)	1 (SC), 1 (UR)	<p>GNM from an Institute recognised by the Indian Nursing Council. Candidate should have proficiency in local language</p> <p>Maximum Age (years) at the time of engagement 64</p>
8	Laboratory Technician (Blood Bank- NACP) (Rs. 13000.00)	1 (UR)	<p>Essential Qualification & Experience:</p> <p>a. Graduate in Medical Laboratory Technology (B.Sc); with minimum 2 year experience after graduation.</p> <p>OR</p> <p>b. Diploma in Medical Laboratory (DMLT); with minimum 3 years experience after diploma.</p> <p>Other experience required:</p> <p>1. Working knowledge of computer</p> <p>Age: Upto 60 years (as on 01.01.2018)</p>

The **applicant must submit self attested copies** of educational/training qualifications, experience bonafide SC/ST/OBC certificate, Residential certificate, Birth certificate or admit card of Madhyamik or equivalent examination for proof of date of birth, and in the **specified format** with **Non- refundable Demand Draft of Rs. 100/- (Rs. 50/- for reserve category candidates)** in favour of **CHIEF MEDICAL OFFICER OF HEALTH, ALIPURDUAR** are to reach the office of the Chief Medical Officer of Health & Member Secretary, DH&FWS, Alipurduar by **25.01.2018 at 4 PM only by Registered post/Speed post/Courier**. The department will not be responsible for postal delay.

The envelopes containing the application with supporting documents should be sealed, addressed to the Chief Medical Officer of Health & Member Secretary, DH&FWS, Matrisadan (1st floor), Ward No XVI, New Alipurduar, Pin code: 736121 **Alipurduar** and the name of the post applied for written in bold letters on the envelope.



Chief Medical Officer of Health
Alipurduar

APPLICATION FORMAT

(USE BLACK/BLUE BALL PEN FOR FILLING UP THE APPLICATION)

To
The Chief Medical Officer of Health
&
Member Secretary, District Health & Family Welfare Samity
New Alipurduar, Matri Sadan Building 1st Floor,
Ward No. XVI, Alipurduar, Pin: 736121
West Bengal

Affix a recent Passport size colour
Photograph

Application for the post of _____

1. Name in Full (In Block Letters) : _____

2. Name of the Father / Husband : _____

3. Date of Birth :

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4. Age as on 01.01.2018 : _____

5. Sex (Please tick the suitable) : ☐ Male ☐ Female

6. Nationality : _____

7. Permanent Address : _____

P.S. _____ P.O. _____

District: _____ State: _____

Pin: _____

8. Present Postal Address : : _____

P.S. _____ P.O. _____


District: _____ State: _____

Pin: _____

9. Contact No : _____

10. Email ID

:



11. Caste

:

(Please enclose self attested
Photocopy of caste certificate)

12. Educational Qualification : (Self attested photocopies must be enclosed)

Sl. No.	Examination Passed	Year of Passing	Board / University	Total Marks	Marks Obtained

- N.B:**
- a. In case self attested mark sheets are not attached with the application, the marks will not be considered
 - b. Total marks & marks obtained should be excluding additional subjects and should be in absolute numbers and not in percentage

13. Computer Qualification

:

(Please enclose self attested
Photocopy of computer certificate)

13. Details of Work Experience

:

(Please enclose self attested
Photocopy of experience certificate
with seal and date)

DECLARATION

"I hereby declared that all statements made in this application are correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled."

Place:

Date:

(Full Signature of the Applicant)