



**JANAKPURI SUPER SPECIALITY HOSPITAL SOCIETY
(AN AUTONOMOUS INSTITUTE)
UNDER GOVT. OF NCT OF DELHI
C-2B, JANAKPURI, NEW DELHI - 110058**

Website: www.jsshs.org / Website: www.health.delhigovt.nic.in
Email: janakpurijssh@yahoo.com Contact us: 011-28504100

No. F.1(260)/JSSH/Estt./Adhoc/2016/2821

Dated: 13/07/17

RECRUITMENT NOTICE

Janakpuri Super Specialty Hospital Society (JSSHS) is an Autonomous Institute under the Govt. of NCT of Delhi having Cardiology, Neurology, Nephrology and Gastroenterology departments with state of the art non-invasive facilities in Cardiology and Neurology as well as endoscopic services in Gastroenterology. It has automated and quality diagnostic Laboratories with 'NABL' accreditation. JSSHS received FICCI Healthcare Excellence Award 2014 in Customer Service Improvement in Public Sector.

Applications are invited for filling up the following post on Ad-hoc basis for 89 days only:-

Details of posts:-

S. No.	Name of the Post	No. of Post to be filled
1.	Assistant Nursing Superintendent	02 (ST-01 & OBC-01)
2.	Staff Nurse	20 (UR-10, SC-03, ST-01, OBC-06)
3.	Lab Technician Gr. III	04 (UR-01, SC-01, ST-01, OBC-01)
4.	CSSD Technician	01 (OBC-01)
5.	LDC	01 (OBC-01)

SCHEDULE OF DATES:

Opening Date for receipt of application:	15.07.2017
Last Date to Pay Fee (through online gateway (SBI Collect) link available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted)	29.07.2017
Closing Date for receipt of application:	31.07.2017
Tentative date of Interview/Skill Test	Will be decided on 05.08.2017

1. The eligible candidates may submit their application alongwith necessary documents and receipt of deposit of application fee to the JSSH society w.e.f. 15.07.2017 to 31.07.2017.
2. The appointment is purely on temporary/contractual/Adhoc basis for a period of 89 days only and extendable if required, subject to satisfactory work and conduct report after giving a break of one day. This will not vest any right to claim for regular appointment in the Institution OR for continued appointment.
3. The candidates should ensure that they are eligible for the posts as per the recruitment rules enclosed/attached.
4. Reservation & relaxation as per Govt. of India/Delhi shall apply.
5. All the candidates appearing for Interview for the above mentioned posts are required to bring the following documents with them on the day of Interview:-
 - a) Self attested copies of documents along with original certificates and testimonials.
 - b) Two passport size photographs.
 - c) SC/ST certificates issued from Judicial/Revenue authorities shall only be accepted.

- d) For candidates applying for OBC category, the certificate must be issued by the Competent Authority of Govt. of NCT of Delhi. Further, the certificate must have been issued before the date of interview.
6. For person with disability (PwD) candidate relaxation is admissible as per Govt. of India rules.
 7. The candidates who are already in Govt. service should submit an NOC from the employer.
 8. Competent authority reserves the right to alter/cancel the number of posts at any stage.
 9. Any corrigendum will be published only on the website of the hospital.
 10. The applicants, who do not have requisite qualifications as on 31.07.2017 will not be considered.
 11. No TA/DA shall be paid for appearing in the interview.
 12. **The candidates may be put to a screening written test, personality & vivo-voice, if required.**

Terms and Conditions:-

1. Janakpuri Super Speciality Hospital Society is an Autonomous Institute established under the Government of NCT of Delhi.
2. Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
3. The selected candidates will have to follow hospital's wide policies and will not question the same.
4. Age relaxation for OBC/Ex-Serviceman/DIVYANG (PH) Candidates will be as per Govt. of India's rules. Age and all other qualifications will be counted as on 31/07/2017.
5. **Application fee Rs. 500/- for General Category, Rs. 300/- for OBC Category and Rs. 250/- for the SC & ST Category and no fee for PwD/Ex-Serviceman candidates through online gateway (SBI Collect) link only available at the hospital website www.jsshs.org under Career & Opportunities option, no other mode of payment is accepted.**
6. **Only one application will be acceptable for one discipline. Candidate wants to apply for more than one should apply separately along with application fee.**
7. The candidates should not have been convicted by any court of law.
8. Any canvassing by or on behalf of the candidate or any outside influence in any form with regard to selection will lead to disqualification.
9. The appointment will be terminated if any declaration/information furnished is found false or any material/fact is suppressed willfully.
10. **The hospital reserved the right to devise any criteria for selections/short listing of the candidates. The decision of the Chairman of the Selection Board regarding selection of the candidates will be final and no representation will be entertained in this regard.**
11. The Hospital reserves the right to change the number of vacancies, withdraw the process, in full or in part and also right to reject any or all applications received without assigning any reasons or giving notice etc.
12. In case of any dispute the legal jurisdiction will be Delhi only.
13. The appointment to the said post will be subject to physical fitness from the competent medical board for which he/she will be sent to designated medical authority by the Institution before joining the post.
14. Candidates applying for the post of Lab Technician Gr. III meeting the eligibility criteria as per Recruitment Rules and having experience in Cath Lab will be given preference.


(ANIL KUMAR)
DEPUTY DIRECTOR (ADMN.)

Description		Recruitment Rules	
1.	Name of the Post	Assistant Nursing Superintendent	
2.	No. of Posts	03	
3.	Pay Scale	PB-3 Rs.15600-39100 + GP 5400 (6th CPC Part-B)	
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.	
5.	Age Limit for Direct Recruits	Not Exceeding 45 Years	
6.	Reservation as per Govt.	As per reservation rule of the Central/state Government.	
7.	Mode of Recruitment: Direct Recruitment/Promotion/Deputation/Absorption	Direct Recruitment	
8.	Education Qualification	Educational Qualification: a.) B.Sc (Nursing) b.) 'A' Grade certificate In Nursing & Midwifery from recognized institution c.) Post certificate diploma in nursing administration/ Sister Tutor's course. d.) Should be registered with the Indian Nursing Council / State Nursing Council.	
9.	Experience	Ten years experience as nursing sister/Theatre Sister in a recognized hospital.	
10.	Composition of Search Committee/Selection Committee	(1) Director, JSSH	Chairman
		(2) Medical Superintendent, JSSH	Member Secretary
		(3) Dy. Director Admin	Member
		(4) Dy. Controller of Accounts/Financial Advisor	Member
		(5) Faculty Members (Two)	Member
		(6) Any other Co-opted member to be decided Chairman.	Member

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Description		Recruitment Rules
1.	Name of the Post	Staff nurse
2.	No. of Posts	147
3.	Pay Scale	PB-2 Rs.9300-34800 + GP 4600 (6th CPC Part-B)
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Age Limit for Direct Recruits	Not Exceeding 30 Years (As per Delhi Govt. Rule) (Relaxable upto 40 years for Departmental (JSSHS)employees as per Delhi Government Order)
6.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
7.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
8.	Education Qualification	Educational Qualification: i) Matriculation or its equivalent from a recognized University/Board. ii) "A" Certificate in General Nursing and Midwifery from a recognized Institution or equivalent for Male Nurse. iii) Should be a registered "A" grade Nurse and midwife with a State Nursing Council or equivalent qualification for Male Nurse.
9.	Desirable Qualification	Ability to use computers - Hands on experience in office applications, spread sheets and presentations.

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	Description	Recruitment Rules
1.	Name of the Post	Lab Technician (Group III)
2.	No. of Posts	04
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit For Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	EDUCATION QUALIFICATION Matriculation or its equivalent qualification from a recognized Board. AND Diploma in Medical Lab. Technology from a recognized Institution.
9.	Experience	Two (02) years experience as a Lab. Assistant in any of these group of laboratories. In any of groups of these laboratories i.e. (Cardiology/Neurology/Respiratory Labs./EEG/EMG/ERG/CCU/CCI/POW/ECG)

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	Description	Recruitment Rules
1.	Name of the Post	CSSD Technician
2.	No. of Posts	03
3.	Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 2800/-
4.	Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5.	Reservation as per Govt.	As per reservation rule of the Central/state Government.
6.	Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7.	Age Limit for Direct Recruitment	18-27 years (Upper Age Limit as per Delhi Govt. Rule) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order)
8.	Education Qualification	EDUCATION QUALIFICATION Matriculation/Hr. Secondary/Sr. Secondary (10+2) with science from a recognized institution/Board. Operation Room Assistant Course from a recognized institution i.e. AICTE/State Board of Technical Education/Indian Medical Association/Christian College of Nursing (St. Stephen Hospital)/ Universities approved by UGC/Delhi Govt./Central Govt./State Govt.
9.	Experience	05 years experience as OT Asstt in Operation Theater/CTS/Neuro surgery/gastro surgery/CSSD/Anesthesia/Gas Plant/ Anesthesia Workshop/ICU/Surgical/Resuscitation in a recognized Institution/hospital.

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Description	Recruitment Rules
1. Name of the Post	LOWER DIVISION CLERK (LDC)
2. No. of Posts	11
3. Pay Scale	Pay Scale Rs. 5200-20200 + Grade Pay 1900/-
4. Allowances	As per Contractual engagement Terms & Conditions of Delhi Government.
5. Reservation as per Govt.	As per reservation rule of the Central/state Government.
6. Mode of Recruitment: DR/Promotion/Deputation/Absorption:	Direct Recruitment
7. Age Limit for Direct Recruits	18 - 27 Years (Upper Age Limit as per Govt. of NCT of Delhi) (Relaxable upto 35 years for Departmental (JSSHS) employees as per Delhi Government Order.
8. Education Qualification	Educational Qualification: (i) For the post of LDC candidate should possess 12th class from recognized University/Board with typing Speed of 35 w.p.m in English on Computer. Desirable Qualification: Knowledge of Computer.

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Email: janakpurijssh@yahoo.com Contact us: 011-28504100

APPLICATION FORM

Affix a passport
size photograph

Advt. No.:- _____

1. Application for the Post of: _____

2. Name of the Applicant _____

Details of Online Payment		Tick the Applicable Category
Transaction ID No./Serial No.		UR / SC / ST / OBC(Delhi Only)
Amount:		(Enclose proof of Caste Certificate issued by Competent Authority)
Dated:		

3. Father's and Mother's Name : _____

4. Details of family:-

S. No.	Name	Age	Relationship

Date of Birth : _____

6. Age as on 31/07/2017:

Years	Months	Days
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7. Present Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

8. Permanent Address: - _____

Telephone/ Mobile No. _____ E-mail: _____

9. Nationality: _____

10. Permanent DNC/ DPC Registration No. & Place of Registration:

11. Details of Educational Qualifications:

Name of Examination	No. of Attempts	Maximum Marks with Marks Obtained	% of Marks	Month/Year of Passing	College & University

12. **Experience:** Experience certificate (to be attached) issued by the competent authority clearly indicating dates (from and to) stating the nature of the job and required details. (Particulars of Employments held should be given in chronological order):

SI. No.	Name of the Employer and Address	Post Held	From	To	Nature of work performed or being performed

13. Have you ever been arrested? : Yes/No

Have you ever been prosecuted : Yes/No

Have you ever been kept under : Yes/No
detention?

Have you even been bound down?: Yes/No

Have you ever been find by a : Yes/No
Court of law?

Have you ever been convicted : Yes/No
by a court of law?

Is any case pending against you : Yes/No
in any court of law?

Have you ever been involved in : Yes/No
any Police or Criminal Case?

14. Any other information you wish to add:

15. Check List: (Please tick in the box given below **as proof of enclosures**. All Certificates must be self-attested and be attached in the following order :

- | | |
|--|--------------------------|
| (i) Certificate in support of age (10 th) | <input type="checkbox"/> |
| (ii) Certificate of Educational Qualification. | <input type="checkbox"/> |
| (iii) Copy of DNC registration. | <input type="checkbox"/> |
| (iv) SC/ST/OBC (Delhi Only) certificate in prescribed format of Govt. of India | <input type="checkbox"/> |
| (v) Physically handicapped Certificate. | <input type="checkbox"/> |
| (vi) Experience Certificate, If any. | <input type="checkbox"/> |
| (vii) Any other Certificate. | <input type="checkbox"/> |

DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No Objection" certificate at the time of the Interview.

Place:

Date:

(Signature of the Applicant)

Candidate Full Name: