

**GOVERNMENT OF ANDHRA PRADESH  
R.C.D HOSPITAL, VISAKHAPATNAM**

**Notification for the Recruitment for Paramedical and Other posts on  
Contract and Outsourcing basis at RCD Hospital, Visakhapatnam**

(Go.Ms.no:140, HM&FW(A1) Department, dated:17-11-2021 and Go.Ms.no:141, HM&FW(A1)  
Department, dated:17-11-2021

Rc.no:9000/P1/2021-22, dated:19-11-2021 of the Director of Medical Education, AP, Vijayawada.)

Application are invited from the eligible candidates for the following (Contract / Outsourcing posts ) at RCD Hospital, Visakhapatnam in the prescribed format on or before 15-12-2021 by 5:00 PM. The details of qualification, Vacancies, remuneration and age relaxation etc. are as shown below.

Sl. No	Name of the Post	No. of Post	Qualification	Roster Point	Remuneration
1.	<b>Lab Technician Gr.II</b> (Contract Basis) Only women candidates are eligible	1 (one)	1) DMLT/BSc.MLT or equivalent in Govt. / Govt.Recog. Institute. 2) Must be registered in AP Paramedical Registration Board with upto date renewal.	RP-1 OC (women)	Rs.28,000-00 PM Consolidated amount only
2.	<b>Pharmacist Gr.II</b> (Contract Basis) Only women candidates are eligible	1 (one)	1) Intermediate(with Science group) 2) Diploma Pharmacy / B.Pharmacy / M.Pharmacy from Government Recognised Institutions. 3) Must be registered in AP Pharmacy Council with upto date renewal.	RP-1 OC (women)	Rs.28,000-00 PM Consolidated amount only
3.	<b>ANM or MPHA(Female)</b> (outsourcing basis) Only women candidates are eligible	1(one)	1) Must have passed SSC or equivalent Examination. 2) Must have passed either an 18/ 24 months MPHA(F) course conducted in the State recognized by AP Nursing & Midwives Council. (Or) Two Years Intermediate Vocational Multi-Purpose Health Worker (Female) Course and have completed one-year Clinical Training in selected Government Hospital.	OC (Women)	Rs.15000-00 PM

Sl. No	Name of the Post	No. of Post	Qualification	Roster Point	Remuneration
4.	<b>Data Entry Operator</b> (Outsourcing Basis)	1 (one)	1) Must hold a Bachelors Degree of any university in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the UGC or any equivalent-qualification. 2) Must have passed SSC or its equivalent exam 3) Must have passed the course in "Proficiency in Office Automation with usage of Computers and associate software" from institute recognized by the Govt.of. A.P.(PGDCA/DCA)	Open Category	Rs:15,000/- PM
5.	<b>Operation Theatre Assistants</b> (Outsourcing basis)  Only female candidates are eligible	2 Posts	1) Must have passed SSC or its equivalent examinations, 2) Must have passed Diploma in Medical Sterilization Management and Operation Theatre Technician (DMST) Course. 3) Must be registered in AP Paramedical Board with upto date renewals.	RP-1 OC(Women ) RP-2 SC(Women)	Rs:12,000/- PM
6.	<b>Female Nursing Orderly</b> (Outsourcing basis)  Only female candidates are eligible	3 Posts	Candidate must have passed the 10th Class or its equivalent examination from a recognized school.	RP-6 PH(Women) RP-7 SC RP-8 ST (Women)	Rs:12000/- PM
7.	<b>Radiographer</b> (Outsourcing basis)	1 Post	1) Pass in CRA /DMIT/DRGA Examination. 2) Provided that preference shall be given to a candidate who in addition, possess a degree of BA, B.Sc, M.Sc, B.Sc (Hons) or B.A (Hons) of any recognised University with Physics as Main Subject. 3) Must be registered in AP Paramedical Board with upto date renewals.	Open Category	Rs:17,500/- PM

Sl. No	Name of the Post	No. of Post	Qualification	Roster Point	Remuneration
8.	<b>Junior Instructor</b> (outsourcing)	1 Post	<ol style="list-style-type: none"> <li>1) Must Possess SSC or HSC exam or any other examination recognised by the Government as equal thereto.</li> <li>2) Must possess T.S.L.C. Certificate (Certificate of Secondary Grade Training)</li> <li>3) Must have teaching experience in a Government recognised school for not less than three years.</li> </ol>	Open Category	Rs:15,000/- PM
9.	<b>Senior Instructor</b> (Outsourcing)  Female candidates are eligible	2 Posts	<ol style="list-style-type: none"> <li>1) Must possess a degree with Psychology as one of the main subjects of any university in Indian established or incorporated by or under a Central Act, etc.</li> <li>2) Must possess a degree of Bachelor of Education of any university.</li> <li>3) Must have teaching experience in a Government recognised school for not less than three years.</li> <li>4) Must have registered in Rehabilitation Council of India with upto date renewals.</li> </ol>	RP-1 OC(Women) RP-2 SC(Women)	Rs:17,500/- PM

**Note: The Number of vacancies of above posts may be increase or decrease.**

**I. Selection Committee:** The Selection of the candidates shall be made by the following committee as per the instruction issued by the Government Vide G.O.Rt.no:44, HM&FW Dept, dated:25.01.2016.

1. District Collector, Visakhapatnam : Chairperson.
2. Joint Collector, Visakhapatnam : Member Convenor
3. Superintendent of hospital : Member
4. DM&HO, Visakhapatnam : Member
5. DCHS, Visakhapatnam : Member

**II. Method of Selection:**

District Selection Committee, Visakhapatnam

- 1) Academic Qualification - 75 Marks
- 2) Work Experience - 15 Marks
- 3) No. of years since passing qualifying Examination - 10 Marks

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Total: 100 Marks

**III. AGE LIMIT**

1. The minimum and maximum age shall be reckoned as on 01.12.2021 with the relaxations allowed by the government. The candidates should not have completed 42 years of age as on 01.12.2021.
  - a) For SC's / ST's / BC'/EWS' Candidates relaxation will be for 05years.
  - b) For Ex-servicemen 03 years in addition to the length of service in armed forces.
  - c) For Physically challenged Persons 10years. They should submit latest Disability certificate from Regional Medical Board /Sadarem

**IV. RULE OF RESERVATION TO LOCAL CANDIDATES**

Local: The applicants who studied from 4th to 10th in Visakhapatnam district shall be treated as "Local" for this recruitment, Though certain post are Zonal Post, since recruitment is being done in all districts, Local status is restricted to Visakhapatnam district only.

**V. PARTICULARS OF WEIGHT AGE FOR 15 MARKS AS SHOWN AT - II.(2)**

**[Weightage up to the maximum of 15% marks will be to the staff working in any Govt. Institutions, in 104(MMU) in HDS/CDS/Aarogyasri/Trauma care/APSACS and other Government of India Schemes on Contract/Outsourcing basis]**

- a) 2.5 marks for six months in Tribal Area
- b) 2.0 marks for six months in Rural Area
- c) 1.0 mark for six months in Urban Area
- d) No marks will be given for the service rendered less than six months
- e) The candidates who were terminated from contract / outsourcing service on any disciplinary grounds / adverse remarks will not be considered.
- f) service weightage is not allowed if the service rendered by the applicant is different to the post for which applied for.

**Weightage on COVID duties: applicable to the candidates on contract/outsourcing /Honorarium.**

- a)5 marks per six months.
- b)10 marks per one year.
- c)15 marks for one year six months.

**Note: Service certificates issued by the DMHO/DCHS/Addl.DMHOs in ITDA purview /Medical Superintendent/Principals Teaching Hospitals will be accepted.**

**No weightage is allowed in case of any corrections on the service certificate, the round seal is not visible, or stamped Designation of the officers mentioned above not visible on the certificate.**

**VI. No. of years since passing qualifying Examination** Up to 10 marks at 1.0 mark for each completed year after passing of requisite qualification to the said post.

## **VII. Application process fee:**

Each applicant must pay application process fee of Rs:300/- (rupees three hundred only) by way of Crossed demand draft, drawn on any nationalized bank in favour of the "**CONVENOR, HOSPITAL DEVELOPMENT SOCIETY, RCD HOSPITAL, VISAKHAPATNAM**" payable at Visakhapatnam.

### **How to apply:**

Application form along with the instructions should be downloaded from the online web site <http://visakhapatnam.ap.gov.in> Filled application forms with all relevant enclosures shall be submitted in person or by post **to the office of the Superintendent, RCD Hospital, Pedawaltair, Visakhapatnam 530017, Andhra Pradesh.**

**Last date to submission of Application is on 15-12-2021 upto 5:00 PM**

## **VIII. Instructions to the Candidates:**

1. The appointments are purely temporary and on contract/outsourcing basis (only for one year) as mentioned above.
2. The candidates should reside at their bonafied headquarters.
3. The candidates should work in RCD Hospital, Visakhapatnam or in any other places according to the need of the Department.
4. If the candidates submit any fake/invalid certificate and found later they will be removed from service without any prior notice and will be filed criminal case against them.

## **IX. Enclosures:**

Attested copies of the following certificates to be enclosed as shown in the serial orders.

Page number should be mentioned both sides of every sheet attached with application right from the checklist to last page. Total pages attached to the application should be indicated on the 1<sup>st</sup> page i.e check-list sheet.

1. Passed marks of all subjects of both academic and technical qualifications.
2. Inter vocational candidates should submit intermediate marks and bridge course marks.
3. Provisional pass certificates and Consolidate marks certificates to be submitted.
4. SSC or its equivalent certificate for evidence of Date of birth.
5. Latest Caste Certificate issued by the Tahsildar Concerned.
6. Study certificates from 4<sup>th</sup> class to 10<sup>th</sup> class issued by the concerned school authorities or residence certificate for seven years preceding to SSC in case of private study.
7. Certificate of Registration in AP Nursing and Midwives council for the candidates applying for the post of ANM with upto date renewal & certificate of Registration in Andhra Pradesh Pharmacy Council / AP Paramedical board / Rehabilitation Council of India with upto date renewal.
8. Physically handicapped certificate (SADAREM only) in respect of candidates claiming reservation under PH quota.
9. DD for Rs:300/- (rupees three hundred only) by way of Crossed demand draft, drawn on any nationalized bank in favour of the "**CONVENOR, HOSPITAL DEVELOPMENT SOCIETY, RCD HOSPITAL, VISAKHAPATNAM**" payable at Visakhapatnam.

**X.** In Service, candidates who are still working on Contract basis/Outsourcing basis and who wish to claim for weightage marks should submit Service Certificate issued by the DMHO/ DCHS/Addl.DMHOs in ITDA purview/ Medical Superintendent/Principals of Teaching Hospitals only. The Certificates issued by other than the above specified officers will be summarily rejected, in the absence of such certificates, weightage of marks will not be given, and no correspondence will be entertained. The candidates are instructed to submit the service certificate in the prescribed proforma attached herewith the notification along with application. Other type of certificates will be summarily rejected.

**XI. Tentative Schedule:**

<b>Date of Issue of Notification</b>	<b>02-12-2021</b>
<b>Last Date for submission of Filled in applications</b>	<b>15-12-2021, by 5:00pm</b>
<b>Display of provisional merit list in the website calling grievances if any from the applicants</b>	<b>30-12-2021</b>
<b>Display of final Merit list and Selection list</b>	<b>05-01-2022</b>
<b>Issue of Orders</b>	<b>10-01-2022</b>
<b>Joining of the Selected candidates</b>	<b>17-01-2022</b>

**XII. Note.**

- 1.Applications submitted without necessary enclosures and incomplete applications will summarily be rejected. Submission of any enclosures after the due date will not be considered.
2. Candidates are informed that the recruitment process will be done under the personal supervision of Collector and District Magistrate, Visakhapatnam and Joint Collector, Visakhapatnam transparently according to merit, weight age, and rule of reservation etc. After completion of verification of applications, provisional merit list will be placed in the website for information of the candidates. After answering the appeals if any, final seniority list will be published in the website.
3. It is the sole responsibility of the candidate that, the application if sent by post reaches to this office before 5 pm as on 15-12-2021. Application received after the due date and time due to postal/ courier delay or for what reason will not be considered for selection.
4. **Department decision final:** The decision of the Department / District Selection Committee pertaining to the application and its acceptance or rejection, as the case may be, conduct of the selection process and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department / DSC also reserves its right to modify regarding terms and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

District Selection Committee,  
Visakhapatnam

# APPLICATION FORM

RANI CHANDRAMANI DEVI HOSPITAL, VISAKHAPATNAM

## RECRUITMENT FOR THE PARAMEDIAL & OTHER POSTS (on Contract basis/Outsourcing basis)

Applied for the post of : \_\_\_\_\_

(Go.Ms.no.140, HM&FW (A1) Department, dated:17-11-2020, Go.Ms.no.141, HM&FW (A1) Department, dated:17-11-2020 and Rc.no:9000/P1/2021,-22 dated:19-11-2021 of the Director of Medical Education, AP, Vijayawada.)

(To be filled by the office)

Application No:

1.	Name of the Candidate (IN BLOCK LETTERS)									Paste recent passport size colour photo attested by the Gazetted officer
2.(a)	Name of the Father/Husband:									
(b)	Name of the mother									
3.	Gender ( Male/ Female):									
4.	Date of Birth / years									
5.	Social Status ( Please Tick):	OC	BC(A)	BC (B)	BC(C)	BC(D)	BC (E)	SC	ST	
6.	Whether Physically Handicapped (please tick) and Percentage	Yes / No				percentage				
		VH / HH / OH								
7.	Whether Ex Service man	Yes / No								

### 8. DETAILS OF SCHOOL EDUCATION:

CLASS	YEAR OF PASSING	NAME OF THE SCHOOL	VILLAGE, MANDAL AND DISTRICT IN WHICH STUDIED
IV			
V			
VI			
VII			
VIII			
IX			
X			

Study certificates from IVth to Xth should be enclosed otherwise candidate will be treated as non local.

స్టడీ సర్టిఫికేట్ లో స్కూల్ మరియు జిల్లా ఇతర వివరాలు స్పష్టంగా కనిపించవలెను

**9. EDUCATIONAL QUALIFICATION AND MARKS OBTAINED IN THE QUALIFYING EXAMINATION**

Qualifying Examination	College / University	Year of passing	Total marks	Marks obtained	% of Marks obtained

Whether candidate has registered in AP Paramedical Board / AP Pharmacy Council / Rehabilitation Council of India / Registration in AP Nursing and Midwives council with upto date renewal (Yes / No) If registered , Registration no: \_\_\_\_\_

10. Details of experience: Contract/outsourcing service as \_\_\_\_\_ in any Govt. Institution should only be mentioned :(Copy should be enclosed)

Name of the position	Period		Name of the Govt . Hospital where he / she worked	Remarks
	From	To		

Application Fees Details:

Name of the Bank	DD number	Date	Amount



**11. Address Particulars**

Name	
S/o, D/o, C/o	
D.no	
Street	
Village/Town	
District	
Pin Code	
Contact mobile number	
Aadhar number	
Email ID (if any)	

SELF DECLARATION

I, Smt/Kum/Sri ..... D/o, S/o, W/o..... certify that the above particulars furnished by me are correct to the best of my knowledge. I also agree that, in the event of any of the particulars furnished in my application if found to be incorrect or false at a later date, my candidature will be cancelled, I will be solely held responsible and consenting for appropriate disciplinary action.

Signature: \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

## 12.Check list:

**Note:- The candidate should submit the following Photostat copies with their Attestation along with application form, failing which the application will be rejected.**

Sl.no	Certificate Particulars	Whether enclosed Yes/No
1.	<b>Application form</b>	
2.	SSC or equivalent examination ( for date of Birth)	
3.	Inter/Graduation Marks List [Inter Vocational Candidates should submit Both Inter Marks and Bridge Course Marks]	
4.	Intermediate examination or 10+ 2 examination	
5.	Marks memos of all the years for the qualified examination / Consolidated marks certificate	
6.	Copy of the recent caste / community certificate in case of SC / ST / BC (with categorization) issued by the Revenue authorities Tahasildar /MRO concerned. In the absence of proper caste certificate the candidate will be treated as OC candidate, and OC candidate guidelines will be applicable to this type of candidates.	
7.	Study certificates for the years 4th class to 10th class from the school where the candidate studied (Govt./ZP/Municipal/Aided schools)	
8.	In case of private study 4th class to 10th class 7 years residence certificate from the Revenue authorities ( Tahasildar / MRO) should be enclosed. In the absence of the above study / residence certificates the candidate will be considered as Non-Local	
9.	Copy of the latest Physically Handicapped certificate issued by the Regional Medical Board or SADAREM in respect of candidates claiming age relaxation under PH Quota	
10.	Relevant certificates in respect of Ex- Service man Quota for claiming age relaxation.	
11.	Service certificate issued by the controlling officer or any other authority in case of the staff working on contract / outsourcing basis who wants to claim weight age marks. In the absence of such certificates candidates will not be given any weightage [As per the enclosed format only, Other formats will be rejected]	
12.	Copy of registration certificate in AP Paramedical Board / AP Pharmacy Council / Rehabilitation Council of India / Registration in AP Nursing and Midwives council with upto date renewal	
13.	Demand Draft enclosed	
14.	Total Sheets and Pages enclosed [Including Check-List]	

**Station :**

**Signature of the candidate**

**Date :**

Note: The application submitted without the required certificates and incomplete Applications will be rejected summarily.

**CERTIFICATE OF CONTRACTUAL/OUTSOURCING SERVICE**

(To be issued by the controlling officer concerned DM&HO /  
DCHS / Medical Superintendents of Teaching Hospitals/  
Principals of the Medical Colleges competent authority)

This is to certify that Sri/Smt/ .....S/oD/o.....  
..... has been working as ..... [Designation] at  
..... on contract / outsourcing basis with the  
financial concurrence of the government. The details of his/her service as on are as  
follows:

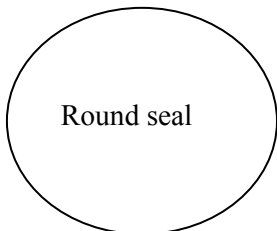
Name of the institution	Tribal/ Rural/ Urban	Working Period		Length of service as on 1.12.2021 YY..MM.DD	Schemes under RCH/NHM/104/COVID/Trauma care/	Reasons for break in service if any[whether removed/left the job/scheme wind up— may be stated	Whether there is financial concurrence for recruitment	Allegation ns/ Adverse remarks if any
		From	To					

I hereby declare that,

1. His/ her services during the contract / outsourcing period are satisfactory.
2. He / She is appointed on contract basis through DSC / through outsourcing agency.
3. He / She does not have any adverse remarks from his / her superiors.
4. He / She is eligible weightage under contract / outsourcing as per the rules.
5. Certified that the above appointment was made with financial concurrence at the government level.
6. The break of service if any is not on account of any fault of the candidate.[Rule-3(i) of Memo.No.5549/A1/2015 HM&FW(A1) Dept 25.05.2015

Station:

Date:



DATED SIGNATURE OF CONTROLLING OFFICER  
(DMHO / DCHS / SUPERINTENDENT OF  
TEACHING HOSPITALS/ Addl.DMHOs in ITDA  
PURVIEW ANY OTHER COMPETENT  
AUTHORITY)

Note:

1. Service weightage is allowed to the candidates, those who are still working.
2. No weightage is allowed in case of any corrections on the service certificate or the round seal is not visible or Stamped Designation of the Officers mentioned above not visible on the certificate.
3. Service weightage is not allowed if the service rendered by the applicant is different to the post for which applied for.
4. Service weightage is not allowed break of service if any is not justified by the Controlling Officer