



No. AIIMS-BLS(B)(2)(04)/21-

Date: 11-12-2021

## Table of Contents

Section	Particulars	Page No.
1.	Invitation of applications	01
2.	Details of Vacancies	02-03
3.	Pay Scales for the Various Posts	03
4.	Age relaxation	04
5.	Eligibility Conditions	04-06
6.	Criteria for availing benefit of reservation	05-09
7.	Selection procedure, Examination & Syllabus	09-12
8.	Terms & Conditions	12-13
9.	Annexure-I 'Format for Other Backward Classes'	14-15
10.	Annexure-II 'Declaration to be signed by OBC candidates only'	16
11.	Annexure-III 'Income & Asset certificate for EWS'	17
12.	Annexure-IV 'Certificate regarding physical limitations to write'	18
13.	Annexure-V(A) 'Letter of undertaking for using scribe'	19
14.	Annexure-V(B) 'Letter of undertaking using own scribe'	20

### 1. INVITATION OF APPLICATIONS

The All India Institute of Medical Sciences (AIIMS), Bilaspur H.P. **intends to fill 39 posts of Senior Residents (Non-Academic)** initially for a period of one year & further extendable (depending upon concerned departmental assessment & availability of posts) for two more years (maximum period 3 years) **and 39 posts of Junior Residents (Non-Academic)** initially for a period of six months & further extendable (depending upon concerned departmental assessment & availability of posts) for other six months (maximum period 1 year) as per detail given below. The details of vacancies is given in Section-2 of these guidelines. The interested candidates are advised to fill the application form (**Appendix-I**) and submit the same through registered post/by hand latest by 15-01-2022 up to 5:00 P.M. duly addressed to:-

**Deputy Director (Administration)**  
**AIIMS Bilaspur at Kothipura**  
**District, Bilaspur, H.P.- 174001**

With envelope labeled as Recruitment for Post of \_\_\_\_\_

### APPLICATION FEE

- Persons with Benchmark Disabilities (PwBD): **Exempted from payment of fee.**
- SC/ST category: Rs. 500/-
- For others categories: Rs. 1000/-

**Note:- Fee will be accepted in the form of Demand Draft in favour of Executive Director, AIIMS-Bilaspur payable at Bilaspur H.P. only**

### IMPORTANT NOTE

Any addendum/Corrigendum/updates and result notice, departmental interview and assessment etc. and final result of selected candidates will be announced and displayed only on



Institute' website <https://www.aiimsbilaspur.edu.in>. Candidates will not be informed individually in this regard. Therefore, interested candidates are advised to visit above website regularly for any updates.

## 2. DETAILS OF VACANCIES

### Senior Residents (Non-Academic)

S. No	Department	Category					
		UR	EWS	SC	ST	OBC	Total
1.	Anaesthesia	1	1	-	-	-	2
2.	Dermatology	-	-	1	-	-	1
3.	ENT	1	-	-	-	-	1
4.	General Medicine and allied	3	1	-	3	2	9
5.	General Surgery and allied	3	-	3	-	2	8
6.	Hospital Administration	1	-	-	-	-	1
7.	Obstetrics and Gynaecology	2	-	-	-	-	2
8.	Ophthalmology	-	-	-	-	1	1
9.	Orthopaedics	2	-	-	-	-	2
10.	Paediatrics and neonatology	2	-	-	-	1	3
11.	Pathology	1	1	-	-	-	2
12.	Pharmacology	-	-	-	-	1	1
13.	Psychiatry	1	-	-	-	-	1
14.	Radiology	-	-	1	-	1	2
15.	Radiotherapy	1	-	-	-	-	1
16.	Transfusion Medicine & Blood Bank	-	-	-	-	1	1
17.	Community & Family Medicine	1	-	-	-	-	1
	<b>Total</b>	<b>19</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>9</b>	<b>39</b>

Two (02) posts are reserved for Persons with Benchmark Disabilities category (PwBD) (non-surgical jobs) from amongst the posts of Senior Residents in the departments mentioned in the table below:-

Sr. No.	Designation	Physical Requirements	Categories of Disabilities	Serial Number of department
1.	Senior Resident	S, ST, W, RW, SE, H	a) OA, OL, BL, OAL, CP, LC, Dw, AAV (Non-surgical jobs) b) SLD c) MD involving (a) to (b) above	1,2,4,6, 10,11,12,13, 14,15,16,17



### Junior Residents (Non-Academic)

S. No	Name of Post	Category					
		UR	EWS	SC	ST	OBC	Total
1.	Junior resident	19	3	5	2	10	39

Two (02) posts are reserved for Persons with Benchmark Disabilities category (PwBD)

Sr. No.	Designation	Physical Requirements	Categories of Disabilities
1.	Junior Resident	S, W, BN, L, KC, PP, MF, RW, SE, H, C	d) OA, OL, BL, CP, LC, Dw, AAV e) SLD f) MD involving (a) to (b) above

**Abbreviations (Category):-** UR = Un-reserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Classes, EWS = Economically Weaker Section, PwBD = Persons with Benchmark Disabilities.

**Abbreviations (Physical Requirement)** S=Sitting, ST=Standing, W=Walking, RW=Reading & Writing, SE=Seeing, H=Hearing, BN=Bending, L=Lifting, KC=Kneeling & Crouching, PP=Pulling & Pushing, MF=Manipulation with Fingers, C=Communication.

**Abbreviations (Disability)**, OA = One Arm, OL = One Leg, BL = Both Leg, OAL = One Arm and One Leg, CP = Cerebral Palsy, LC = Leprosy Cured, Dw = Dwarfism, AAV = Acid Attack Victims, SLD = Specific Learning Disability, MD= Multiple Disabilities.

### 3. PAY SCALES FOR THE ABOVE POSTS

SENIOR RESIDENTS (Non-Academic)

- ✓ Level-11 in pay matrix with a minimum of Rs. 67,700/-+NPA

JUNIOR RESIDENTS (Non-Academic)

- ✓ Level-10 in pay matrix with a minimum of Rs. 56,100/- + NPA

### 4. ELIGIBILITY CONDITIONS

**Age Limit**

- Up-to 45 Years in case of Senior Residents
- Up-to 30 Years in case of Junior Residents

- (1) Upper age limit shall be determined as on last date of submission of online applications.
- (2) Date of Birth as recorded in the Matriculation/Secondary Examination Certificate only will be accepted for determining the age and no subsequent request for change will be considered or granted.
- (3) No age relaxation would be available to reserved category candidates applying for unreserved vacancies.
- (4) Permissible relaxation of upper age limit as per Government orders for claiming age relaxation as on last date of submission of application is as under:-



Sr. No.	Category	Age relaxation permissible beyond the Upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	PwBD	10 years
4.	PwBD + SC/ST	15 years
5.	PwBD + OBC	13 years
6.	Ex-servicemen and commissioned Officers including ECO/SSCOs	5 years
7.	<b>Central Govt. Civilian Employees</b>	
	1) Central Govt. Civilian Employees fulfilling the conditions as prescribed by DoPT, Govt. of India vide OM No.15012/2/2010-Estt.(D) dated 27 <sup>th</sup> March 2012 ( <b>General/ Unreserved</b> ) who have rendered not less than 3 years regular and continuous service as on closing date for submission of application.	5 years
	2) Central Govt. Civilian Employees ( <b>OBC</b> ) who have rendered not less than 3 years regular and continuous service as on closing date for submission of application.	8 (5+3) years
	3) Central Govt. Civilian Employees ( <b>SC/ST</b> ) who have rendered not less than 3 years regular and continuous service as on closing date for submission of application.	10 (5+5) years
8.	Any Other category	As per Govt. of India's instructions/ Rules.

- Note: 1. Age relaxation for Central Government service will not be added to age relaxation of 10 years for PwBD candidates.**
- 2. The above age relaxation for Persons with Benchmark Disabilities is further subject to the condition that the maximum age of the applicant on the crucial date shall not exceed 56 years.**

**ESSENTIAL EDUCATIONAL QUALIFICATION(S):**

**1) SENIOR RESIDENTS:**

- A medical qualification included in the first or second schedule or Part II of the third schedule of the Indian Medical Council Act 1956 (persons possessing qualifications included in the Part II of the third schedule should also fulfill the conditions specified in Section 13 (3) of the Act).
- Must be registered with the Central/State Medical Council.
- A postgraduate degree i.e., MD/MS/DNB as per MCI rule in the specialty concerned or its equivalent from a recognized University /Institute.

**2) JUNIOR RESIDENTS:**

- A medical qualification included in the first or second schedule or Part II of the third schedule of the Indian Medical Council Act 1956 (persons possessing qualifications included in the Part II of the third schedule should also fulfill the conditions specified in Section 13 (3) of the Act).
- Must be registered with the Central/State Medical Council.



**NOTE:**

- Candidates who have completed three year' tenure of Senior Residency in a particular discipline or have done DM/ M.Ch. are not eligible for the post of Senior Resident.
- Age will be counted as on the closing date of inviting online applications i.e. 15.01.2022. Overage candidates need not apply.
- A candidate applying for these posts should have a valid qualification (pass certificate) as on 15<sup>th</sup> January, 2022. However, candidates, who are to appear for their final examination, are also eligible, subject to the condition that they should obtain their final qualifying degree (pass certificate) and submit the same before 15<sup>th</sup> January, 2022. However, the candidates whose result will be declared after 15<sup>th</sup> January, 2022 or who will fail to produce valid pass certificate in support of their 'Essential Qualification' degree as on 15<sup>th</sup> January, 2022 are 'NOT ELIGIBLE'.

**5. CRITERIA FOR AVAILING BENEFIT OF RESERVATION**

**A. Scheduled Caste (SC), Scheduled Tribes (ST):**

- (i) All candidates, irrespective of category may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. Reserved category (SC/ST/OBC) candidates availing age relaxation will not be considered for UR category. However, against the vacancies earmarked for specific categories (SC/ST/OBC/EWS), only candidates belonging to that category will be considered.
- (ii) For availing fee concession, age relaxation and reservation, if any, SC/ST/OBC candidates should invariably submit Caste Certificate issued by competent authorities along with his/ her application form.
- (iii) SC/ST applicants seeking fee concession, age-relaxation, reservation etc. shall invariably submit the requisite Certificate as per format.
- (iv) OBC applicants not covered under the Creamy Layer, as per the Standing Instructions of the Government of India as amended from time to time, seeking age-relaxation, reservation etc. shall invariably submit the requisite Certificate as per format (**Annexure-I**). He/she should not fall in creamy layer on the crucial date. Further, the certificate to be produced by OBC candidates should specifically indicate that they do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision, if any, received till the closing date for submission of applications. The OBC certificate so furnished shall **not be older than one year** from the closing date of submission of application. Further, for OBC candidates, in addition to the submission of category certificate, a declaration in the prescribed format as per **Annexure-II** has to be furnished by the candidates during document verification, that he/she does not belong to the creamy layer. In case of not complying with these stipulations, the claim of OBC for reserved status (OBC) will not be entertained. Candidates may also note in respect of the above that their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.



**B. Economically Weaker Section (EWS):**

EWS (Economically Weaker Section) vacancies are tentative and subject to further direction/clarification of GOI and are subject to outcome of any litigation pending in the court of law. The candidates seeking reservation under EWS should fulfill the criteria as prescribed by Government of India (**Office Memorandum F.No.36039/1/2019 dated 31<sup>st</sup> January 2019 by Ministry of Personnel, Public Grievances & Pension & F.No.A11013/01/2019 dated 28<sup>th</sup> February 2019 by Ministry of Health & Family Welfare, Government of India**) and not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iii. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority.** The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-III** shall only be accepted as proof of candidate's claim as belonging to EWS: -

- a) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate! Executive Magistrate/ Extra Assistant Commissioner
- b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
- c) Revenue Officer not below the rank of Tehsildar and
- d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

INCOME & ASSET Certificate must be in the format as mentioned in the **Annexure-III**. The crucial date for submitting the income and asset certificate shall be the closing date for submission of applications. Candidates belonging to SC / ST / OBC (Central List), are not eligible to apply under EWSs category. The Institute shall verify the veracity of the Income and Asset certificate submitted by the candidate. If a candidate gets appointment on the basis of false claim of



EWS, his/her services shall be terminated without assigning any further reasons and without prejudice to such further action as may be taken under provisions of the Indian Penal Code for producing fake/ false certificate. Candidates may also note in respect of the above that their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.

A candidate belonging to EWS will not be denied the right to compete for appointment against an unreserved seat. Candidates belonging to EWS, who are selected on the basis of merit and not on account of reservation, will not be counted towards the quota meant for reservation.

Where any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies shall not be carried forward to the next recruitment year as backlog.

**C. Persons with Benchmark Disability (PwBD):**

- (i) Suitability of the posts for the Persons with Benchmark Disability (PwBD) and the nature of disabilities admissible are indicated in Note below table in Section 2. **PwBD candidates should apply only for the posts for which they are eligible.**
- (ii) Only those Persons with Benchmark Disabilities (PwBD) who are having benchmark disabilities (minimum 40%) are eligible for fee concession and age-relaxation.
- (iii) They shall invariably submit the requisite certificate; otherwise, their claim for PwBD status will not be entertained. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) will also be valid.
- (iv) As the "Rights of Persons with Disabilities Act, 2016" has come into force with effect from 19.04.2017, and beside OH, HH and VH categories, new categories of disabilities such as Autism, Dwarfism, Acid Attack victims, Muscular Dystrophy, Intellectual Disability, Specific Learning Disability, Mental Illness and Multiple Disabilities, etc. have been included. Therefore, the candidates with such disabilities may also apply giving detail of their disabilities in the Application Form. However, selection of PwBD candidates will be as per provisions contained in DoP&T O.M. No.36035/02/2017-Estt (Res) dated 15.01.2018.
- (v) In the category of posts which are identified suitable for persons with benchmark disabilities, a person with benchmark disability shall have right to compete for appointment by direct recruitment against an unreserved vacancy. Thus, a person with benchmark disability can be appointed against vacancy not specifically reserved for persons with benchmark disability, provided the post is identified suitable for persons with benchmark disability of the relevant category.
- (vi) Persons with benchmark disabilities selected without relaxed standards along with other candidates will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible candidates with benchmark disabilities, which will comprise of candidates with benchmark disabilities who are lower in merit than the last candidate in merit



list but otherwise found suitable for appointment, if necessary, by relaxed standards.

- (vii) As per provisions of the Rights of the Persons with Disabilities Act 2016 and instructions issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training vide O.M. No. 36035/02/2017-Estt (Res) Dated 15<sup>th</sup> January, 2018, the reservation to Persons (Indian Nationals) with Benchmark Disabilities (PwBD) will be provided on horizontal basis, as per their rank in order of merit and the candidate(s) selected against quota for persons with disabilities will be placed in the appropriate category i.e. UR/SC/ST/OBC/EWS as the case may be, to which he/she belong. To illustrate, if in a given year there are two vacancies reserved for the persons with benchmark disabilities and out of two persons with benchmark disabilities appointed, one belongs to scheduled caste and the other belongs to unreserved category, then the SC candidate with benchmark disability shall be adjusted against the SC point in the reservation roster and the unreserved candidate with benchmark disability against unreserved point in the relevant reservation roster. In case none of the vacancy falls on point reserved for the SCs, the candidate under benchmark disability belonging to SC shall not be adjusted against the unreserved vacancy.
- (viii) The certificate of disability, in the event of selection of the candidate to any post, will be subject to such verification/ re-verification as may be decided by the competent authority. Certificate issued by the Medical Practitioner, Hospital or any other Institution not authorized by the Central or the State Government will not be considered. **The disability of finally selected candidates would be verified by a Medical Board of the Institute specifically constituted for this purpose to ascertain his/her eligibility and suitability to the concerned post.**
- (ix) **Provision of compensatory time and Assistance of Scribe:** As per instructions/guidelines issued by the Government of India vide OM No.34-02/2015-DD.III dated 29.8.2018 modified vide corrigendum F.No.34-02/2015-DD.III(pt) dated 8.2.2019, the facility of Scribe / Reader / Lab Assistant and extra time would be allowed to a person with benchmark disability (blindness, locomotor disability- both arm affected & cerebral palsy) as defined under Section 2 (r) of the RPwD Act, 2016 and **having limitation in writing** including that of speed if so desired by him/ her. For engaging the scribe, candidates will have to fill in the necessary details and response in this regard in the APPLICATION FORM and intimate the Institute through email id: [recsrjraiimsbilaspur@gmail.com](mailto:recsrjraiimsbilaspur@gmail.com) the time while filling application form. In the absence of any such information in the application form and advance intimation as mentioned above, no request for engagement of a scribe in the examination shall be entertained. Engagement of scribe will be subject to the following conditions:
- a) The provision of scribe will be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per performa attached at **Annexure-IV**.





- b) Candidates will have the option to arrange for the scribe on their own or to request the Institute for the same. However, in both the cases, they will have to intimate through email id: [recsrjraiimsbilaspur@gmail.com](mailto:recsrjraiimsbilaspur@gmail.com) at the time of submission of application form alongwith all requisite information/ documents.
- c) The qualification of the scribe should be atleast matriculate or one-step below the qualification prescribed under rules of the concerned post for which the candidate is going to take examination. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-V (A & B)**. In case, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims relating thereto.
- d) The scribe so arranged should not himself/herself be the candidate for the same test for which the candidate is appearing. Also same scribe should not be engaged for more than one candidate. The scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage, will render both candidate and scribe disqualified.
- e) Candidates opting for scribe will have to provide additional details for scribes before closing date of submission of application form as per **Annexure-V (A&B)** to the Institute at [recsrjraiimsbilaspur@gmail.com](mailto:recsrjraiimsbilaspur@gmail.com) so that AIIMS can issue Call Letter for scribe and the same shall be signed by both candidate and scribe. Scribe should produce original and valid ID proof at the Examination Center and bring passport size photograph.
- f) Separate Call Letter will be issued to scribes accompanying the candidates.
- g) The candidate shall be responsible for any misconduct on the part of the scribe brought by him/her during the test.
- h) Candidates availing the assistance of a scribe shall be eligible for compensatory time of not less than 20 minutes for every hour of the test. In case the duration of the examination is less than an hour, then duration of compensatory time would be allowed on pro-rata basis subject to a minimum of 5 minutes and in the multiple of 5.
- i) The change of scribe will not be allowed. However, in case of emergency, the same will be allowed only upon production of valid proof for emergency necessitating change and the same will only be allowed upon filling the relevant details including pasting of photograph of the new scribe as per **Annexure-V (A & B)**.

## 6. SELECTION PROCEDURE, EXAMINATION & SYLLABUS :

### A. Method of Selection:

- (i) Candidates will be allowed to appear in the written exam on the basis of entries filled in by him/ her in APPLICATION FORM.
- (ii) Written exam shall be held on **Sunday, the 23<sup>rd</sup> January, 2022 at examination centres** in district Bilaspur of Himachal Pradesh and duration shall be 90 minutes. It will consist of eighty (80) questions of one mark (1) each (total 80 marks). There will be no negative marking. The venue and time of written exam



will be as per the details appearing on the Admit Cards.

- (iii) The scheme of marks in respect of selection to the posts shall comprise of total 100 marks, as detailed below:

Sr.No.	Subject	Marks
1.	Written Exam	80
2.	Departmental Interview & Assessment	20

- (iv) On the basis of written Examination, candidates will be shortlisted (Department wise and category wise based on vacancies being advertised) in the ratio of 1:3 for further recruitment process i.e. scrutiny of their applications and documents to decide their eligibility as per applicable recruitment rules of the concerned post and for departmental interview & assessment. For each advertised post, three candidates will be shortlisted.
- (v) Merely the fact that a candidate was allowed to appear in the written exam and has been shortlisted on the basis of the written exam does not confer upon him/her any right of selection to the post.
- (vi) **The applications and documents of the shortlisted candidates only will be scrutinized w.r.t. the applicable recruitment rules of the concerned post to decide his/ her eligibility for the post. Accordingly, based on scrutiny of applications & documents of the shortlisted candidates an ELIGIBILITY NOTICE will be published on Institute's website on 29.01.2022. Only ELIGIBLE candidates will be called for document verification and departmental interview and assessment.**
- (vii) Therefore, all candidates are required to submit the following certificates/ documents/ testimonials etc. while applying:
- Mark sheet of Matric, 10+2 and other higher qualification as per requirements under the recruitment rules of the post concerned.
  - Caste/category certificate viz. SC/ST/OBC/EWS/PwBD.
  - MCI / DCI registration certificate.
  - No Objection Certificate from the present employer in case a candidate is working in Govt./Semi Govt./Autonomous Body etc.
- (viii) The eligible candidates will be required to undergo document verification and departmental interview & assessment to be held in the month of February, 2022 for which detailed schedule will be mentioned in the ELIGIBILITY NOTICE. The departmental interview & assessment will be based on clinical evaluation/laboratory testing/detailed structured viva/ personal interview as the case may be.



- (ix) The minimum qualifying/eligibility criteria for both written exam and departmental interview & assessment separately will be 50% marks for General category/EWS and 45% for SC/ST/OBC categories respectively.
- (x) **Final selection of candidates, who have qualified both in written examination and departmental interview & assessment separately, will be done on merit basis based on aggregate score obtained by the candidate in written test of 80 marks and departmental interview & assessment for 20 marks. The Department-wise merit list will be prepared in accordance with the preferences (in respect of departments) as given by the candidate in his/her application form.**

**B. Syllabus:**

The syllabus of written exam for the tenure posts of **Senior Residents and Junior Residents** will be in accordance with the prescribed educational qualification/ professional course and experience as mentioned in recruitment rules for the respective post and may include questions on such topics as he/she has studied during the prescribed educational qualification / professional course.

**C. Resolution of Tie Cases:**

In cases, where more than one candidate scores equal aggregate marks, the tie will be resolved by the following method:-

- (i) First by using number of correct answers in written exam. Candidates with higher correct answers in written exam will be placed above in the merit list.
- (ii) If not resolved by (i) above, the aggregate percentage of marks obtained in 10+2 examination wherein a candidate with higher aggregate percentage (%) of marks will be placed higher in merit.
- (iii) If not resolved by (i) & (ii) above, the aggregate percentage of marks obtained in Matric standard, the candidate having higher aggregate percentage of marks (%) will be placed higher in merit.
- (iv) If not resolved by (i), (ii) & (iii) above, the date of birth with older candidates placed higher.

**D. Action against candidates found guilty of misconduct:**

- (i) At the time of written examination, if a candidate is (or has been) found guilty of:
- a. Using unfair means during the examination or
- b. Impersonating or procuring impersonation by any person or
- c. Misbehaving in the examination hall or taking away the answer sheet from the examination hall or
- d. Resorting to any irregular or improper means in connection with his/her candidature for selection or
- e. Obtaining support for his/her candidature by any unfair means, and/ or



not complying with instructions issued from time to time, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:

- i. To be disqualified from the examination for which he/she is a candidate.
- ii. To be debarred either permanently or for a specified period, from any examination or recruitment conducted by the AIIMS-Bilaspur.

**Note:** AIIMS-Bilaspur reserves the right to supervise the complete selection/ recruitment process by way of using Biometric process and CCTV Cameras/ Videography etc.

## 7. TERMS & CONDITIONS:

1. **Tenure for senior residents:** The appointment will be initially for a period of 1 year, renewal every year upon satisfactory report from Head of the Department to a maximum period of 03 years. This appointment will not vest any right to claim by the candidate for permanent absorption in the institute or for continued appointment, which may be renewed or terminated as decided by the Institute. The appointment can be terminated with due notice of 1 month in case the post is converted to Academic SR post.
2. **Tenure for junior residents:** The appointment will be initially for a period of 6 months, further extendable for another 6 months upon satisfactory performance report from Head of the Department. This appointment will not vest any right to claim by the candidate for permanent absorption in the Institute or for continued appointment, which may be renewed or terminated as decided by the Institute. The appointment can be terminated with due notice of 1 month in case the post is converted to Academic JR post.
3. **Remuneration:-**The appointment will entitle the appointee to remuneration as per pay-scale.
4. **Leave:** The leave entitlement of the appointee shall be governed by the Institute's leave rules as amended from time to time.
5. The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.
6. The prescribed qualification is minimum requirement and mere possessing the same does not entitle any candidate for selection.
7. This appointment is full time and private practice of any kind is prohibited. He/ She will have to work in shifts and can be posted at any place in the Institute.
8. He/She should also note that he/she will have to conform to the rules of discipline and



conduct as applicable to the Institute employees.

9. No travelling or other allowances will be paid to the candidate for appearing in the examination/interview and at the time of joining the post.
10. The candidate should not have been convicted by any Court of Law.
11. Canvassing in any form will render the candidate disqualified for the post.
12. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he / she will be liable to be removed from services and such action as the appointing authority may deem fit.
13. The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard. The decision of the committee shall be final and binding.
14. The appointment can be terminated any time by the Institute by giving 1 month advance notice. Similarly, if the candidate wishes to resign from the job, he/she should submit 1 month advance notice or deposit salary equivalent in lieu of notice.
15. All disputes will be subject to jurisdiction of Court of Law at Bilaspur, H.P.

**Sd/-**  
**Executive Director**  
**AIIMS, Bilaspur H.P.**



ANNEXURE –I

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC)  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Km\* \_\_\_\_\_ son/ daughter of  
\_\_\_\_\_ of village \_\_\_\_\_  
\_\_\_\_\_ District/Division \_\_\_\_\_ in the  
\_\_\_\_\_ State \_\_\_\_\_  
belongs to the \_\_\_\_\_ Community which is recognized as a backward class  
under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- xii) Resolution No.12015/9/2000-BCC dated 06/09/2001.
- xiii) Resolution No.12011/1/2001-BCC dated 19/06/2003.
- xiv) Resolution No.12011/4/2002-BCC dated 13/01/2004.
- xv) Resolution No.12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.
- xvi) Resolution No.12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No.67 dated 12/03/2007
- xvii) Resolution No.12015/2/2007-BCC dated 18/08/2010.
- xviii) Resolution No.12015/13/2010-BCC dated 08/12/2011.

Shri /Smt./Km. \_\_\_\_\_ and/or his family ordinarily reside(s) in the  
\_\_\_\_\_ District/Division \_\_\_\_\_ of \_\_\_\_\_ the  
\_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer ) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India, DOP&T O.M. dated 22.10.1993, 15.11.1993, 25.07.2003, OM No.36033/5/2004-Estt(Res) dated 14.10.2004, OM No.36033/3/2004-Estt.(Res) dated 14.10.2008, OM No.36033/1/2013-Estt.(Res.) dated 27.05.2013, OM No.11-13/2012-U.Policy dated 31.05.2013, OM



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Dated:

District Magistrate or  
Deputy Commissioner etc.

NOTE-I:(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.

The OBC candidates should furnish the relevant OBC Certificate in the prescribed format prescribed for Central Government jobs issued by the competent authority on or before the Closing Date as stipulated in the Notice.



**ANNEXURE – II**

**DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY**

I ..... son/daughter of Shri ..... resident of village/town/city ..... district..... state .....certificate enclosed) hereby declare that I belong to the..... community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Esstt(SCT)dated 8-9-1993. It is also declared that I do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 and modified vide Govt. of India, DOP&T O.M. dated 22.10.1993, 15.11.1993, 25.07.2003, OM No.36033/5/2004-Estt(Res) dated 14.10.2004, OM No.36033/3/2004-Estt.(Res) dated 14.10.2008, OM No.36033/1/2013-Estt.(Res.) dated 27.05.2013, OM No.11-13/2012-U.Policy dated 31.05.2013, OM No.36033/1/2013-Estt.(Res.) dated 13.09.2017, OM No.DPE-GM-/0020/2014-GM-FTS-1740 dated 25.10.2017, OM No.19/4/2017-Welfare dated 06.12.2017 and No.36033/2/2018-Estt.(Res.) dated 08.06.2018.

Place.....

(Signature of applicant in running handwriting)

Date.....

**Note: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for as summing that the candidate does not fall in the creamy layer.**





ANNEXURE –III

Government of .....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

1. This is to certify that Shri/ Smt./ Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her “family”\*\*\* is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Recent Passport size attested Photograph of the applicant

Signature with seal of Officer \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

The income and assets of the families as mentioned would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs.

\* **Note1:** Income covered all sources i.e. salary, agricultural, business, profession, etc.

\*\* **Note2:** The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents are siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* **Note3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



**ANNEXURE –IV**

**Certificate regarding physical limitation in an examination to write**

This is to certify that I have carefully examined Shri/Smt./ Kum  
.....(name of the candidate with disability) a  
person with.....(nature and percentage of disability as mentioned in the  
certificate of disability, son/wife/daughter of Shri ..... a  
Resident of ..... Village/District/State and to ensure that he/she has physical  
limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a  
Government Health Care Institution

Name and Designation

Name of Govt. Hospital/Health Care Centre with Seal

Place:

Date:

**Note:**

Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual Impairment-Ophthalmologist, Locomotor disability-Prthopaedic specialist/PMR)



**ANNEXURE –V(A)**

**LETTER OF UNDERTAKING FOR USING SCRIBE**

NOTE: Candidates who are Visually Impaired (VI)/candidates whose writing speed is affected by Cerebral Palsy / muscular dystrophy / candidates with locomotor disability (one arm)/Intellectual disability (Autism, specific learning disability and mental illness) are eligible for Scribe. PARTICULARS OF SCRIBE PROPOSED TO BE ENGAGED BY THE CANDIDATE

1. Name of the Candidate .....
2. Roll No .....
3. Name of Examination Centre .....
4. Qualification of Candidate .....
5. Disability Type .....
6. Name of the Scribe .....
7. Date of Birth of the Scribe .....
8. Father's Name of the Scribe .....
9. Address of the Scribe :  
(a) Permanent Address .....
- .....  
(b) Present Address .....
- .....
10. Educational Qualification of the Scribe .....
- .....
11. Relationship, if any, of the Scribe to the Candidate.....

Paste here recent colour  
Passport Size photograph of the  
SCRIBE of size 3.5 cm x 4.5 cm  
(The colour photograph should  
not be more than 3 months old.

Signature of SCRIBE in the  
above box below the  
photograph

**12. DECLARATION:**

i) We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/ been read out the instructions of the PGIMER regarding conduct of the candidates assisted by Scribe/Scribes at this examination and hereby undertake to abide by them.

ii) We do hereby undertake that the qualification of scribe is mentioned correctly and the qualification of the scribe is one step below qualification of candidate. In case, subsequently it is found qualification of scribe is not as declared by the candidate, I (the candidate) shall forfeit my right to the post and claims relating thereto.

iii) We declare that the Scribe himself/herself is not a candidate in this examination. We understand that in case it is found otherwise the candidature of both of us will be rejected.

iv) We declare that the scribe has not acted/will not act as Scribe to any other candidate of this examination.

(Signature of the Candidate)	(Signature of the Scribe)
<b>Left thumb impression of the Candidate in the box given above</b>	<b>Left thumb impression of the Scribe in the box given above</b>

**Signature of the Observer/Office Supdt. of the Examination Centre**



**ANNEXURE –V(B)**

**Letter of Undertaking for Using Own Scribe**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_, \_\_\_\_\_ (Name of the State). My qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is \_\_\_\_\_. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

**(Signature of the candidate with Disability)**

**Place:**

**Date:**



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