

Application for the post of _____

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1.	Name (in Capital letters)	(in English)	
		(in Tamil)	
2.	Father's Name		
3.	Date of Birth		
4.	Age		
5.	Educational Qualifications (Attach self attested Xerox copies)		
6.	Medium of Studies		
7.	Community (Attach Xerox copy of Community Certificate)		
8.	Experience, if any,		
9.	Any other details		
10.	Address for communication		
11.	Mobile Number		

Station:

Date:

Signature of the Applicant

TAMIL NADU WAREHOUSING CORPORATION
82, Anna Salai, Guindy, Chennai – 32.

EMPLOYMENT NOTICE

**Recruitment for the post of Record Clerk/ Attender
and Office Assistant**

1. Record Clerk/Attender:

- a) Number of vacancies : 2 Nos.
- b) Communal Roster : General Turn – 1 No.
Scheduled Caste (Arunthathiyar) – 1 No.
- c) Scale of Pay : Rs.15900-50400/-
- d) Qualification : S.S.L.C. appeared.
- e) Age limit (as on 1.1.2022) : 32 Years in the case of Other
Communities.
34 Years in the case of Most
Backward Classes/Denotified
Communities/Backward
Classes.
37 Years in the case of Scheduled
Castes/Scheduled Tribes.

2. Office Assistant:

- a) Number of vacancies : 13 Nos.
- b) Communal Roster : General Turn - 4 Nos.
Most Backward Classes - 3 Nos.
Backward Classes – 3 Nos.
Scheduled Caste - 2 Nos.
Scheduled Caste – (Arunthathiyar) -1 No.
- c) Scale of Pay : Rs.15700-50000/-
- d) Qualification : i) Passed III form or VIII Std. of a
Recognized School.
ii) Must possess working
knowledge of Tamil.
iii) Must know cycling.

e) Age limit (as on 1.1.2022) : 32 Years in the case of Other Communities.

34 Years in the case of Most Backward Classes/Denotified Communities/ Backward Classes.

37 Years in the case Scheduled Castes/ Scheduled Tribes.

No age limit in the case of Ex-Serviceman.

Applications in the prescribed format (to be downloaded from the Website of <http://tnwc.in>) duly filled in and along with the copies of required Certificates (self attested) in support of Educational and Technical qualifications, Community, Experience, etc. should reach the General Manager, Tamil Nadu Warehousing Corporation, 82, Anna Salai, Guindy, Chennai – 600 032 either by post or in person on or before 20.01.2022 @ 5.45 p.m. Applications received after the last date of 20.01.2022 will not be considered.
