**RECRUITMENT NOTICE NO. : THS/RN/50/2021**                **Dated : 6th January 2022**

## RECRUITMENT NOTIFICATION

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.

2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and child health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These are strengthened by the four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.

3. This recruitment is to fill up the vacancies under the following project:

| S. No. | Name of the project |
|---|---|
| 1. | **Translational Research Program** |
| 2. | **Epidemic preparedness through rapid vaccine development: support of Indian vaccine development aligned with the global initiative of the Coalition for Epidemic Preparedness Innovations (CEPI)** |

4. Applications are invited from eligible candidates to fill up the following positions:

| S. No. | Name of Post/No. of post/ Monthly consolidated emoluments/ Age limit/Project Code | Minimal Qualifications and essential experience | Job description/ responsibilities |
|---|---|---|---|
| 1. | **Senior Technical Officer (Bioassay laboratory)** <br><br> **One post** | PG Professional degree in Life Sciences with six years of post-qualification experience in a GLP/NABL-accredited biomedical laboratory or in a | Will deal with assays for vaccine development and licensure in a GLP setting compliant with Quality Management systems (ISO 17025:2017). Will be |

| | | national/international research institute **OR** PG degree in Life Sciences with seven years of post-qualification experience in a GLP/NABL-accredited biomedical research laboratory or in a national/international research institute. **Essential experience**: Animal cell culture, virus isolation, virus neutralization and serological assays. **Desirable**: Knowledge of assay establishment, validation for accreditation and for regulatory clearance of vaccines and diagnostics. | responsible for laboratory management, accreditation processes, standard laboratory safety and procedures in bioassay laboratory. To train other laboratory staff members, learn new technical skills, perform established assays. Will contribute to developing and validating new assays. |
|---|---|---|---|
| Rs. 91,000/- 35 years Project Code 02 | | | |
| 2. | **Technical Officer- II (Bioassay Laboratory)** Two posts Rs. 75,000/- 30 years Project Code- 01 & 02 | PG degree in Life Sciences with four years of post-qualification experience in animal cell culture techniques, establishment of assays such as ELISA, molecular assays and virus neutralization assays. **OR** PG Professional degree in Life Sciences with three years of post-qualification experience as above. **Desirable:** Experience of working in GLP / NABL-accredited biomedical research laboratories or in a national / international research institute. | Cell-culture-based assays, virus neutralization assays, molecular and serological assays. Will be involved in validation of assays and performance of assays for, regulatory clearance of diagnostics and vaccines. |

| 3. | **Technical Officer- I (BSL-3 Facility)**<br><br>one post<br><br>Rs. 60,000/-<br><br>30 years<br><br>Project Code- 02 | PG degree in Life Sciences with four years of post-qualification experience in animal cell culture techniques, establishment of assays such as ELISA, molecular assays and virus neutralization assays.<br>**OR**<br>PG Professional degree in Life Sciences with three years of post-qualification experience as above.<br>Desirable: Experience of working in a biosafety level 3 laboratories or in a national/international research institute. | Managing BSL-3 facility and coordinating with laboratories which use the BSL-3 facility and assisting research staff in BSL-3 experiments.<br>Training new users, ensure compliance with SOPs, equipment calibration and maintenance, performing assays for vaccine research and development. |
| --- | --- | --- | --- |
| 4. | **Management Assistant**<br><br>One post<br><br>Rs. 60,000/-<br><br>30 years<br><br>Project Code- 02 | Graduate in any discipline / Post Graduate Degree or Diploma in Management or equivalent from a recognized university with minimum 5/3 years' of relevant work experience preferably in a Govt. / PSU / CAB / Corporate office of large Public Limited Company | ➢ Dealing in Personnel & Administration/ Stores & Purchase/ Finance & Accounts/Academic Matters.<br>➢ Knowledge of Government Rules and Regulations and working in computerized environment |

➢ Last date for receipt of online application : **27th January 2022.**
➢ The applications will be scrutinised/shortlisted and processed for further selection.

## GENERAL TERMS & CONDITIONS:

a) These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.

b) All educational, professional and technical qualification should be from a recognized Board/University.

c) The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.

d) Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification etc.

e) The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.

f) Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central

Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates.

g) All results will be published on our website and all future communications will be only through email

h) In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.

i) The no. of vacancies indicated above may change subjected to the actual requirement at the time of Written test/interview.

j) With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.

k) Canvassing in any form will be a disqualification.

## HOW TO APPLY:

1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format) :
   i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
   ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
   iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
   iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
   v) Graduation/Diploma degree certificate / Mark sheet
   vi) Post-Graduation  degree/diploma (minimum duration 2 years) certificate & Mark sheet (if applicable)
   vii) PhD degree/certificate (if any)
   viii) Relevant experience certificates
   ix) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. **Procedure for filling up online application:**
   i) The eligible and interested candidates may apply online at the Institute's website www.thsti.res.in/career. Applications through any other mode will not be accepted.
   ii) The following will be the step wise procedure-
      A) Step 1 : Details of applicant
      B) Step 2 : Uploading of documents
      C) Step 3 : Payment of application fee
         ➢ The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
         ➢ Once payment is made, no correction / modification is possible
         ➢ Candidates are requested to keep a copy of the provisional receipt forfuture reference.
         ➢ Fee once paid shall not be refunded under any circumstances.
         ➢ Details of fees to be paid are as shown below:

| S. No | Applying on direct recruitment | Application fee amount |
|---|---|---|
| 1. | Unreserved, OBC & EWS candidates | Rs 590/- |
| 2. | SC/ST/Women/PwBD | Rs 118/- |

Step 4 : Submission of application form

iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.

iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.

v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.

vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.

vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

---

**"Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply"**

---

**(M.V.Santo)**
**Head-Administration**

===================================End of the document==========================