

GOVERNMENT OF MEGHALAYA
SECRETARIAT ADMINISTRATION DEPARTMENT (NAZARAT).

No.SAN.66/2019/6

Dated Shillong the 9th February, 2022.

Advertisement.

Applications are invited from the Indian Citizens (as defined in Article 5 to 8 of the Constitution) for the following categories of Grade IV posts as indicated below in the Secretariat Administration Department (Nazarat) in the pay matrix of Level 1 plus usual allowances as admissible under Rules. Applications will be received in online mode only and upto 17.00 hrs on or before **7th March, 2022** and no Applications will be entertained after the closing date.

Sl No.	Name of the Post	Total No. of Post	Minimum Educational Qualification
1.	Peon	77(Seventy seven) nos.	Class VI Passed
2.	Cleaner	30(Thirty) Nos.	Class VI Passed
3.	Sweeper	3(Three) Nos.	Class VI Passed
4.	Chowkidar	8(Eight) Nos.	Class VI Passed
5.	Mali	1(one) No.	Class VI Passed

N.B. Sl No.4 & Sl No. 5 for Male only

Age:- Candidates should not be more than 32years of age and less than 18 years of age as on **1st January,2022**.Upper age limit is relaxable by 5 years in case of Scheduled Tribe/Scheduled Caste.(The date of birth to be accepted is as per Certificate issued by the Municipal Board/Department of Health & Family Welfare. Proof other than these, will not be accepted).

How to apply: Candidates are to apply and submit their applications online through the website at <http://megrecruitment.nic.in/rpa>. Applications received through any other mode will summarily be rejected. For Candidates applying for the first time through online mode, a one time registration process is required to enable them to apply against advertised posts. Kindly read the instructions on the web page carefully before applying. Last date for online registration is **7.3.2022**

Reservation of Vacancies: As per the Reservation policy of the Government of Meghalaya.

Candidates must appear for Screening Test/Written Test/Personal Interview at his/her own expenses.

Payment of Examination Fees: Candidates who wish to apply may pay the Examination fee which is ₹ 100/- for General category and ₹ 50/- for ST/SC for each post by using any one of the following mode of payment :

- a. Debit cum ATM Cards/credit cards/Net banking.
- b. E-Challan (cash payment) at any branch of SBI.

For payment using State Bank of India/Net Banking, Please select e-payment and select State Bank of India in Meghalaya e-payment portal page.

For payment via Net Banking/ATM cum Debit Card/Credit Card of other Banks please select SBI e-payment Gate way and click proceed for payment.

E-Challan/Cash payment at any branch at SBI. For cash Payment, please select payment across Bank Counter.Fill in the required details, an e-challan will be generated. Take a print out of the e-challan and make the required payment at any branch at SBI. Please note that you need NOT submit the e-challan. Kindly note that an additional amount in the form of Bank's Commission may be applicable against any purpose. In case of any problem being faced in the processing of the application, Applicant can contact the Office of the Sectt.Admn.Department (Nazarat) directly in person or email at the email id mentioned in the Website.

Last Date for received of Applications : upto 17.00 hrs on 7th March, 2022.

Canvassing directly or indirectly will disqualify a candidate.

Sd/-

Smti V.R Syiem
Secretary to the Govt. of Meghalaya.
Sectt.Admn.Deptt (Nazarat).

No.SAN.66/2019/6-A

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Copy to:

1. The Director of Printing & Stationery, Meghalaya, Shillong for favour of publication in the next issue of the Gazette.
2. The Director of Information & Public Relation, Meghalaya, Shillong for favour of publication in Local daily News paper one each in khasi,English and Garo.
3. State Informatics Officer, NIC, Meghalaya, Shillong for necessary technical assistance and for displaying of the above Advertisement in the Website.
4. Notice Board (Main/Additional/Third Sectt).

By order etc.....,



Under Secretary to the Govt.of Meghalaya.
Secretariat Admn.Department.(Nazarat).