



**अखिल भारतीय आयुर्विज्ञान संस्थान**  
**All India Institute of Medical Sciences**  
**मंगलगिरि, आंध्र प्रदेश**  
**Mangalagiri, Andhra Pradesh**

[www.aiismangalagiri.edu.in](http://www.aiismangalagiri.edu.in)

F.No./AIIMS/MG/Admin/Rect/03/Nursing College/ 2021-22/Tutor/01

Date: 10.03.2022

**RECRUITMENT OF 'TUTOR/CLINICAL INSTRUCTOR' FOR COLLEGE OF NURSING**  
**AT AIIMS, MANGALAGIRI ON DIRECT RECRUITMENT BASIS**

All India Institute of Medical Sciences, Mangalagiri is a healthcare Institute of National Importance, established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY), with the aim of correcting regional imbalances in the availability/reliable tertiary healthcare services and also to augment facilities for quality medical education in the country.

Online applications are invited from eligible Indian citizens for the posts of Tutor/Clinical Instructor for College of Nursing on **DIRECT RECRUITMENT BASIS** in All India Institute of Medical Sciences, Mangalagiri, AP.

Sl. No	Name of Post	Pay Level	Group	No. of Posts	Category	Upper Age Limit	Qualifications with Experience
1	<b>Tutor/Clinical Instructor, College of Nursing</b>	Level-10 in the PayMatrix of the 7 <sup>th</sup> CPC (Rs.56,100-1,77,500/-)	A	17	UR-09 OBC-04 SC-02 ST-01 EWS-01	Upto 35 Years	<b>Essential Qualifications:</b>  1. B.Sc. Nursing Degree from a recognized Institution/ University. <b>OR</b> Registered Nurse and Midwife with sister Tutors Diploma. 2. Three years experience in teaching Institution.

**Note:**

1. The above vacancies are provisional and subject to variation. The Director, AIIMS, Mangalagiri reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India Rules/Circulars and requirements. The Institute may cancel the advertisement or cancel selection of any of the post(s) as felt necessary.
2. Reservation will be as per Government of India Policy.
3. 4% of the total vacancies are horizontally reserved for PwD candidates with bench mark disability as per the rules. The RPWD Act, 2016/DoPT instructions as applicable in this regard will be strictly followed.
4. The cut-off date to determine the maximum age limit, essential qualification & experiences **will be the last date of submission of 'On-line application'**.
5. The period of experience wherever prescribed shall be counted after obtaining the prescribed essential qualifications.

## GENERAL CONDITIONS

1. All the posts carry usual allowances as admissible to Central Government Employees of similar status as stationed at AIIMS, Mangalagiri.
2. **Application Process:-** The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **ONLINE** mode. The On-line registration of application is made available on AIIMS, Mangalagiri official website i.e., [www.aiismangalagiri.edu.in](http://www.aiismangalagiri.edu.in).
3. The link for submission of online applications in respect of above said post will be activated on **15<sup>th</sup> March, 2022**.
4. **The last date of online submission of applications will be 30 days from the date of publication of this advertisement in the Employment News/ Rojgar Samachar.** In case the last date falls on weekly off or holidays, then the last date of submission of application will be shifted to the next working days (upto 5.00 P.M.)
5. The hard copy of the on-line application has to be sent *along with self-attested copies of certificates/documents in support of fulfilling the essential criteria of age, educational qualification, experience etc. besides others in support of their candidature within 15 days from the last date of online application.* The hard copy of on-line application shall be enclosed with self-attested copies of Matriculation Certificate, Degree Certificate/Mark-Sheets or equivalent certificates/mark sheets, experience certificates indicating teaching etc. The experience certificate should clearly show the period of experience, duration of experience (“from” to “to”), nature of experience (either teaching or otherwise) etc. The candidates can only mention those teaching experiences which are recognized. The signed hard copy of on-line application along with all above mentioned certificates/documents should be sent through Speed Post etc. within stipulated period.  
**On-line application without receipt of hard copy application will not be considered.**
  - Address for sending the hard copy of the online application and relevant documents is as follows :

**The Recruitment Cell  
AIIMS Mangalagiri  
Old TB Sanatorium Road, Mangalagiri  
Guntur (Dist.), Andhra Pradesh  
PIN – 522 503.**
  - The envelope containing the application should be superscribed with **“Application for the post of TUTOR/CLINICAL INSTRUCTOR FOR COLLEGE OF NURSING AT AIIMS, MANGALAGIRI”**
6. All the applicants are advised to keep a copy of online application form with them alongwith proof of payment (a copy of online payment receipt) for their record.
7. For filling up of Online application, candidates must have the following pre-requisites ready :
  - (i) Valid e-mail-id.
  - (ii) Scanned Passport size photograph of candidate (in JPG format).
  - (iii) Scanned Signature of the candidate (in JPG format).
  - (iv) Online payment details of the required Application Fee.
  - (v) Date of birth Certificate/10<sup>th</sup> /Matriculation Certificate.
  - (vi) Caste Certificate (if any).
  - (vii) PWBD Certificate (if any)
  - (viii) Any other details as per the advertisement.
8. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling all eligibility criteria as on the closing date of applications failing which their application will be rejected. In case it is found that they are not fulfilling any of the criteria at any stage, their candidature will summarily be rejected at any stage.

9. The candidate must ensure that their photo and signature should be clearly visible in preview at the time of filling of application in online mode.
10. If more no. of applications received, a Computer Based Test (CBT) in the subject concerned will be conducted and interview will be followed for the eligible candidates.
11. Cities/ Centres for Computer Based Test (CBT):
  - i. Vijayawada
  - ii. Chennai
  - iii. Mumbai
  - iv. Delhi
  - v. Kolkata
  - vi. Jodhpur
  - vii. Lucknow
  - viii. Patna
  - ix. Nagpur
  - x. Ernakulam
12. Candidates may carefully note that the 'Centre' for Computer Based Test once opted in the online application, shall be final and request for change of City/ Centre will not be entertained further.
13. AIIMS, Mangalagiri reserves the right to cancel any centre and ask candidates of that centre to appear from another centre.
14. AIIMS, Mangalagiri also reserves the right to divert candidates of any centre to some other centre to take the test.
15. Candidates cannot claim as a matter of rights to be allotted a centre of their choice. The AIIMS Mangalagiri having discretion to allot a Centre for the Screening Test.
16. The On-line application will be closed on the last date of the receipt of application.
17. The candidature of such applicants who fails to complete the online application submission by the stipulated date and time and the same will be treated as incomplete application and no correspondence in this regard will be entertained.

**18. Age Relaxation :-**

- (i) Upper age limit shall be determined as on last date of submission of online applications.
- (ii) Date of Birth as recorded in the Matriculation/Secondary Examination Certificate only will be accepted by the AIIMS, Mangalagiri for determining the age and no subsequent request for change will not be considered or granted.
- (iii) *No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.*
- (iv) Permissible relaxation of upper age limit as per Government orders as on the last date of receipt of online applications are as under :

Sl.	Category	Age Relaxation
1.	SC/ST	5 years
2.	OBC (NCL)	3 years
3.	PwD	10 years
4.	PwD with Bench mark disability + OBC (NCL)	13 years
5.	PwD with Bench mark disability + SC/ST	15 years
6.	Ex-Serviceman and Commission Officers including ECOs / SSCOs	(a) Five years subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex- Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose

	<p>assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of Offer of Appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.</p> <p><b>NOTE:</b> Ex-Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p> <p>(b) In order to qualify for the concession under (a) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The Certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-</p> <p><b>(i) In case of Commissioned Officers including ECOs/SSCOs:</b></p> <p><b>Army :</b> Directorate of Personnel Services, Army Headquarters, New Delhi. <b>Navy :</b> Directorate of Personnel Services, Naval Headquarters, New Delhi. <b>Air Force:</b> Directorate of Personnel Services, Air Headquarters, New Delhi.</p> <p><b>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Force:</b></p> <p><b>Army</b> : By various Regimental Record Offices.  <b>Navy</b> : Naval Records, Mumbai.  <b>Air Force</b> : Air Force Records, New Delhi.</p>	
7.	<b>Central Govt. Civilian Employees : For Group-A Post</b>	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	5 Years
	2) Central Govt. Civilian Employee (OBC) who have rendered not less than 3 year's regular and continuous service as on closing date for receipt of application.	8(5+3) Years
	3) Central Govt. Civilian employees (SC/ST) who have rendered not less than 3 year's regular and continuous service as on closing date for receipt of application.	10(5+5) Years
8	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (Unreserved/General).	5 years
9.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (OBC).	8(5+3) years
10.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST).	10(5+5) Years

**NOTE-I :** Ex-Servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession. However, they are eligible for age relaxation as per Rules.

**NOTE-II:** The period of "Call up Service" of an Ex-serviceman in the Armed Forces shall also be treated as servicerendered in the Armed forces for purpose of age relaxation as per Rules.

**EXPLANATION:** An "Ex-serviceman" means a person:-

- (i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Union of India, and
  - (a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after his or her pension; or

- (b) Who has been relieved from such service on medical grounds attributable to military service or circumstance beyond his control and awarded medical or other disability pension; or
  - (c) Who has been released from such service as a result of reduction in establishment; or
  - (ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;
- OR**
- (iii) Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
  - (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April, 1988; or
  - (v) Gallantry Award winners of the Armed Forces including Personnel of Territorial Army; or
  - (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

**NOTE-III: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.**

- a) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of caste certificate on a prescribed format issued by the Competent Authority at the time of interview. Community should be clearly mentioned in the certificate.
- b) OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. OBC candidates should not belong to Creamy layer. Their sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
- c) Physical Disability Certificate should be issued from a duly constituted and authorized Medical Board.

***19. 4% of the total posts will be horizontally reserved for PwD Candidates with bench mark disability as per Reservation Rules. The RPWD Act/DoPT instructions as applicable in this regard will be strictly followed.***

20. The definition of different categories of disabilities, for the purpose of age relaxation, will be same as per Govt. of India instructions. Eligible PwD-BL Candidates are encouraged to apply for these vacancies and all facilities/assistance will be provided as per the instructions of the Government of India.

21. Candidates applying under any of the reserved category posts, viz. SC/ST/OBC/PwD will be considered subject of Caste / PwD Certificate issued by the Appropriate/ Competent Authority on the prescribed format. Community should be clearly and legibly mentioned in the certificate. OBC candidate's eligibility will be based on the Caste(s) borne in the Central List of Government of India. OBC candidate(s) should not belong to Creamy Layer and their sub-caste should be match with the entries in Central List of OBC, failing which their candidatures will not be considered under any of the applied reserved category post(s).

22. Only such persons would be eligible for reservation under PwD-BL quota in service/posts who suffer from not less than 40% of physical disability as identified for that post as per Govt. of India instructions. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate issued by a Competent Authority in prescribed format.
23. **Qualifications and Experience:** Qualifications and experiences as prescribed may be relaxed in exceptional cases at the discretion of the Competent Authority. **The experiences will be counted as on last date of submission of 'online application'.**
24. **Mode of Selection:** - The mode of selection will be based on the performance of Interview only. However, the Institute may hold a Screening Test or any other screening process to shortlist candidates to be called for Interview in the said post against which more eligible candidates will apply. The decision of the Institute in this regard will be final. The performance in Screening Test will carry no weightage in the Interview and the final selection will be based on the performance of the Interview only.
25. **APPLICATION FEES:**
- i. For Unreserved/EWS/OBC/ExS candidates: **Rs.1000/-**. (*Rupees One Thousand Only*)
  - ii. For SC/ST candidates: **Rs. 800/-** (*Rupees Eight Hundred Only*)
  - iii. For Persons with Benchmark Disabilities: **Exempted**
- The candidates can pay the prescribed application fee online through Internet Banking/ Debit/Credit Cards After payment of application fees, the information pertaining to this and copy of the receipt in support of depositing the application fees are to be entered/uploaded in the on-line application.
  - Application fee once remitted shall not be refunded under any circumstances.
26. Applications without the prescribed fee as applicable or incomplete in any respect would not be considered and summarily be rejected.
27. The applicants already in Government service shall have to produce **No Objection Certificate (NOC)** from their present employer at the time of Interview. Therefore, while applying for the post, candidates have to take prior permission from their employer in case of Government service.
28. **AIIMS, Mangalagiri decision pertaining to any matters of this recruitment will be final.**
29. The decision of the AIIMS Mangalagiri in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of Screening Test in some posts, examination centers etc. will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.
30. *No TA/DA will be paid for appearing screening test/Interview.*
31. **Based on the declaration of the candidates in their on-line application, they will be provisionally declared eligible to appear Screening Test/Interview as applicable. However, if anyone found not meeting the prescribed qualification/experience and other eligibility criteria as per the advertisement at any stage of the selection process or even after selection, then his/her candidature will be treated as cancelled without giving them any further notice.**

### **OTHER CONDITIONS**

- (i) The All India Institute of Medical Sciences Mangalagiri is an autonomous body established by an Act of the Parliament.
- (ii) Service under the Institute is governed by Act and the Rules & Regulations framed thereunder.
- (iii) **Probation period:** The period of probation is two years.
- (iv) The applicants, who do not have requisite qualifications / experiences as advertised as on the last date for submission of applications, will not be considered. However, in case they are called for Screening Test/Interview and appeared for the test does not confer any rights for selection in case they are found not meeting eligibility criteria later on.

- (v) Incomplete application(s) will be summarily rejected. Applications received after the last date of submission of application will not be considered.
- (vi) The period of experience wherever prescribed shall be counted after obtaining the prescribed essential educational qualification.
- (vii) The employees of the Institute will be governed by the New Pension Scheme as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division). Notification No. 5/7/2003- ECB&PR dated 22.12.2003. However, pay protection and continuation of past services of the existing Govt. employees selected to the post will be considered strictly as per the Rules.
- (viii) **Last Date of Submission of Hard Copy:** Last date of submission of hard copy of the on-line application alongwith requisite documents is 15 days from the date of the last date of the submission of on-line application.
- (ix) The post(s) is/are whole time and will not engage in any trade or business or undertake any employment full-time or part-time while in the service of the Institute without the explicit permission of the Executive Director or the Officer authorized by him/her in this behalf.
- (x) The Candidate are likely to be posted at rural health and urban center attached with the Institute for the period to be decided by the Institute as applicable.
- (xi) AIIMS Mangalagiri reserves the rights to increase or decrease the number of vacancies.
- (xii) While every effort will be made to provide residential accommodation to the staff appointed at the Institute subject to availability but in view of the paucity of the residential accommodation in the campus it may not be possible to provide accommodation in every case. In the event that no accommodation is provided, necessary H.R.A. as admissible to Central Government Servants of similar status stationed at Mangalagiri, Guntur (Dist), Andhra Pradesh will be provided
- (xiii) Canvassing of any kind will be a disqualification.
- (xiv) The candidate should not have been convicted by any Court of Law.
- (xv) In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the Appointing Authority.
- (xvi) The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice. Any corrigendum / addendum/ amendment to this advertisement and further details about Screening Test/Interview will only be posted in our website. Therefore, candidates are advised to regularly visit our website for any updates about this advertisement & selection process.
- (xvii) The decision of the Competent Authority regarding interview, verification of documents and selection would be final and binding on all candidates. No representation/correspondence will be entertained in this regard.
- (xviii) In case of any assistance or clarifications regarding the recruitment please contact: [recruitment.helpdesk@aiismangalagiri.edu.in](mailto:recruitment.helpdesk@aiismangalagiri.edu.in). Subject line of e-mail should consist of Post applied along with Application ID.
- (xix) All disputes will be subject to jurisdiction of Court of Law at Mangalagiri (Andhra Pradesh).

**Director & CEO**  
**AIIMS, Mangalagiri**