



















		<ul style="list-style-type: none"> <li>• Assist NDMA in organizing international / national workshops, seminars and conferences related to disaster database.</li> <li>• Any other work as assigned by Advisor (PP) and Member, NDMA.</li> </ul>
8.	<b>Job Description</b>	<p>Consultant Grade – II (International Frameworks and Disaster Data Management) will collect both quantitative and qualitative data on the progress made against targets of SFDRR from the national and state level authorities, collate data and prepare reports for submission to the UNDRR. In addition, she/he will assist NDMA on collecting &amp; collating data from the private sector, civil society organizations and prepare reports for submission</p>
9.	<b>Reporting Mechanism</b>	Consultant shall report to Adviser, NDMA
10.	<b>Schedule of Composition of Tasks</b>	The tasks are to be done in a time-bound manner.
11.	<b>Support or inputs to be provided by NDMA to facilitate the Consultancy</b>	Advisor and Member concerned, NDMA will provide guidance to the Consultant.
12.	<b>Note</b>	Where the Vice Chairman/ Member Secretary is of the opinion that it is necessary or expedient to do so, he/ she may relax any of the provisions.



















10.	<b>Support or inputs to be provided by NDMA to facilitate the Consultancy</b>	Adviser and Members, NDMA will provide guidance to the Consultant.
11.	<b>Note</b>	<ul style="list-style-type: none"> <li>Where the Vice Chairman/Member Secretary is of the opinion that it is necessary or expedient to do so, he/she may relax any of the provisions.</li> </ul>



