

**Government of India
Ministry of Communications,
Department of Posts,**

Office of the Manager, Mail Motor Service, Bengaluru-560001.

APPLICATIONS ARE INVITED FROM THE ELIGIBLE INDIAN CITIZENS FOR THE FOLLOWING POST.

Post	Number	Break up					
		UR	EWS	SC	ST	OBC	Horizontal Reservation
Staff Car Driver (Ordinary Grade), General Central service Gr.-C, Non-Gazetted, Non-Ministerial	19						
		07	02	04	01	05	ESM-02

- 1. Scale of Pay of Staff Car Driver** : Rs.19, 900/- (Level-2 in the pay matrix as per 7th CPC)
Last Date of Receipt of Application : **On or Before 26.09.2022 by 17.00 Hrs.**
Period of Probation : Two years for direct recruits.

1. ELIGIBILITY

(a) Age Limit: 18 to 27 years (Relaxable up to 5 years for SC & ST, 3 years for OBC, for Government servants up to 40 years in accordance with the instructions or orders issued by Central Government) and for Ex-Serviceman up to a maximum of 3 years (08 [3+5] years for Ex Serviceman belonging to SC & ST and 06 [3+3] years for Ex Serviceman belongings to OBC), after deduction of the Military Service rendered from the actual age. The Vacancy reserved for Ex-Serviceman [ESM] will be filled up from any category and then be adjusted horizontally against respective categories viz UR/SC/ST/OBC as the case may be depending upon the category to which the selected candidate belongs to, that means the vacancy earmarked for Ex-Serviceman is included within the total vacancies of 19 posts of Drivers. The caste certificate submitted in the prescribed format for appointment to posts under the Government of India will be considered for availing relaxation under SC/ST/OBC/ESM.

(b) Educational & other qualifications:

- i. Possession of a valid driving license for light and heavy Motors vehicles.
- ii. Knowledge of Motor Mechanism (candidate should be able to remove minor defects in vehicle)
- iii. Experience of driving light and heavy Motor vehicle at least three years.
- iv. Pass in 10th standard from a recognized Board or Institute.

(c) Desirable qualification : Three years service as Home guard or Civil Volunteers.

(d) Method of recruitment : **Direct recruitment.**

2. SELECTION

Selection of Driver shall be made on the basis of driving test to assess their competency to drive light and heavy motor vehicles including knowledge of Motor Mechanisms and ability to remove minor defects in vehicle, Theory Test amongst the candidates possessing the requisite eligibility criteria mentioned above. The pattern and syllabus of the tests, date and venue of the tests will be intimated separately to the eligible candidates. **No intimation will be sent in respect of other applicants who are not eligible.**

Application should be submitted as per format of application enclosed and should be signed by the candidate and accompanied with:-

- (i) Photocopies of the following certificates duly attested by Gazetted officer/Self attested. (i) Age proof, (ii) Educational Qualification as indicated at Sl 1(b)(iv), (iii) Driving Licence and Experience Certificate as indicated as Sl. No. 1 (b) (i) & (iii), (iv) OBC Certificate issued by the competent authority in the prescribed format for appointment to the posts under the Government of India (if any), (v) Technical Qualification, (vi) Address proof, (vii) Photo Id proof, (viii) Form of certificate produced by other Backward classes (non-creamy layer) applying for appointment to posts under the Government of India.
- (ii) Two copies of recent passport size photographs self-attested by candidate. One should be pasted in the application form and the other should be attached with the application form.

The applications along with the requisite enclosures should be sent in an appropriate size of thick paper envelope clearly inscribing on the cover as **“Application for the post of Driver (Direct Recruitment) at MMS Bengaluru”** through Speed Post/Register Post only and addressed to **“The Manager, Mail Motor Service, Bengaluru-560001.** Application sent by any other means will be rejected.

The last date of receipt of application is on or before 26.09.2022 by 17.00 Hrs.

Application without complete information or without requisite document duly attested by Gazetted officer/self-attested will be rejected straight way without any notice or information. No TA-DA will be paid to the candidate. Candidate will be selected on the basis of qualification, experience & skill test and merely possessing minimum qualification will not vest any right to the candidate to call for test. The requisite details with regards to age limit, eligibility qualification, experience, application format and other terms & conditions are available on the website **‘www.indiapost.gov.in’**

-sd-

Manager,
Mail Motor Service,
Bengaluru-560001.

Passport size
photograph
duly self
attested

Format of Application

[APPLICATION FOR RECRUITMENT OF DRIVERS FOR INDIAN CITIZENS ONLY]

Sl. No.	Details/Description									
1.	Full name (in block letters)									
2.	Father's full name									
3.	Permanent Address with Pin code									
4.	Address for correspondence with Pin code									
5.	Email Id:									
6.	Citizenship/Nationality									
7.	Date of birth (in figures & words) (Proof to be enclosed)	<table border="1"> <tr> <td><i>Date</i></td> <td><i>Month</i></td> <td><i>Year</i></td> <td><i>In words-</i>_____</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	<i>Date</i>	<i>Month</i>	<i>Year</i>	<i>In words-</i> _____				
<i>Date</i>	<i>Month</i>	<i>Year</i>	<i>In words-</i> _____							
8.	Age as on closing date of receipt of application	Years:_____ Months_____ Days_____								
9.	Reservation category	Are you a member of UR/SC/ST/OBC (non creamy layer) (Tick) (i) If yes, candidate should submit caste certificate issued by the competent Authority (ii) OBC candidate should submit non-creamy layer certificate for appointment to post under Govt. Of India.								
10.	If ESM: Ex-Servicemen	Length of service Years.....Months.....Days.....								
11.	Details of educational qualification (Details of 10 th Std.)	Name of School _____ Year of Passing _____ Name of University _____								
12.	Issue of Driving License details with validity (LMV & HMV separately)	<table border="1"> <tr> <td>HMV</td> <td>Issued on:_____ Valid:_____</td> </tr> <tr> <td>LMV</td> <td>Issued on:_____ Valid:_____</td> </tr> </table>	HMV	Issued on:_____ Valid:_____	LMV	Issued on:_____ Valid:_____				
HMV	Issued on:_____ Valid:_____									
LMV	Issued on:_____ Valid:_____									
13.	Driving experience period (HMV/LMV separately)	HMV : From_____ To _____ (Name of Institution /firms etc) LMV : From_____ To _____ (Name of Institution /firms etc)								
14.	Home Guard Service, if any	From _____ To _____								

I hereby declare that the information provided is True, valid and authentic.

Date:

Place:

Signature of applicant

Encl: List of documents attached with due self-attested

i) Age proof ii) Educational qualification as indicated at Sl 1(b)(iv), iii) Driving, experience certificate as indicated at Sl.1(b)(iii), iv) Driving Licence/Licence Extract indicated at 1(b)(i), v) Caste certificate issued by Competent Authority in the prescribed format for appointment to posts under the Government of India, (vi) Form of certificate to be produced other Backward Classes (non creamy layer) applying for appointment to posts under the Government of India.

Format of Envelop

Speed Post/Registered Post

Application for the post of Driver (Direct Recruitment) at MMS, Bengaluru

**To,
The Manager,
Mail Motor Service,
Bengaluru-560001.**

From:

