

**GOVERNMENT OF ANDHRAPRADESH  
HEALTH MEDICAL AND FAMILY  
WELFARE**

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OFFICE OF THE DISTRICT MEDICAL AND HEALTH OFFICER,  
KAKINADA DISTRICT, KAKINADA

NOTIFICATION NO. 01/2022

RECRUITMENT OF CERTAIN POSTS ON CONTRACT BASIS FOR  
A PERIOD OF ONE (1) YEAR IN AP STATE AIDS CONTROL SOCIETY  
UNDER DAPCU INBSD DIVISION OF EARSTWHILE  
EAST GODAVARI DISTRICT

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Applications are invited from the eligible candidates for recruitment of the posts below mentioned on contract basis for a period of one (1) year.

- |                         |     |
|-------------------------|-----|
| 1) ICTC Counselors      | (1) |
| 2) ICTC Lab Technicians | (1) |

All duly filled in Applications shall be submitted in the District Medical and Health office Kakinada District, Kakinada in person.

Date of Notification	03-12-2022
Receipt of applications	From 05-12-2022 at 10 AM to 09-12-2022 at 5.PM in all working days.
Publication of Provisional Merit list and receipt of objections	10-12-2022
Publication of Final merit list & Selection list	13-12-2022
Issue of appointment orders	15-12-2022

S NO	Name of the post	Salary	No of post notified	Roster	Education Qualification
1	ICTC Counsellors	Rs.21000 /-	1	PH VH(W)	Essential Qualification: Post Graduate degree / diploma in psychology / Social Work / Sociology / anthropology/human development / nursing : with minimum 1 year experience after PG degree / diploma, of working in field of counselling in health sector ; preferably in HIV/ AIDS. OR Graduate in Psychology / Social

					<p>Work/ Sociology, Anthropology / Human Development Nursing; with minimum 3 years experience after graduation, of working in field of counselling in health sector; preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p><b>Other expertise required :</b> Certificate Course in computers.</p>
2	ICTC Lab Technician	Rs.21,000 /-	1	PH VH(W)	<p>Graduate in Medical Laboratory Technology (B. Sc.) : with minimum 1 year experience after graduation OR Diploma in Medical Laboratory Technology (DMLT) ; with minimum 2 years experience after diploma.</p> <p>The services of existing LTs who do not hold a DMLT may be continued if they have done a certificate course in medical laboratory technology and have more than 5 years experience of working in the ICTC/ PPTCT/ ART center run under the National AIDS Control Programme.</p> <p><b>Other expertise required :</b> Working knowledge of Computers.</p>
	TOTAL		2		

#### 1. Reservations :

- i. Reservations are applicable as per Rule 22 of AP State and Subordinate Services Rules and instructions issued from time to time including BC, SC and ST reservations.
- ii. Reservations to woman will be as per General Rule 22 - A (G.O.Ms.No.41, WD&CW (Estt) Dept., dated:-01-08-1996, G.O.Ms.No.63, GA (Ser-D) Dept, dt: 17.04.2018 & instructions issued from time to time.
- iii. Presidential order is applicable as per GO Ms No 674; GA (SPF.A) Dept, dated: 28.10.1975, GO P No.763 GA.(SPF.A) Dept dated 15.11.1975 read with G.O.Ms.No.8 GA (SPF.A) Dept.

dated.08.01.2002.

- iv. Reservations to Differently abled persons is applicable as per G.O.Ms.No.2 Department for WCDA & SC (Prog. II) dt 19.02.2020.
- v. Reservations for economically weaker sections will be as per G.O.Ms.No.73 GA (Services-D) dept. dt : 04.08.2021.
- vi. Reservations for ex-servicemen are applicable as per rules in force.

2. Educational (Academic, Professional, Technical) qualifications, nature of appointment and remuneration to various posts:

The candidate should possess prescribed academic / technical/professional qualifications for the post they are applying for as on the date of this notification (which will be taken for reckoning weightage for contract / outsource / honorarium service and for waiting period weightage after completion of academic / technical / professional qualifications as applicable).

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

3. AGE: Upper age limit is 42 years. Age will be reckoned as on 02.08.2022 as per G.O. Ms. No. 105 GA (Ser-A) dept., dated: 27.09.2021 with relaxations as applicable. Relaxations will be as follows:-
  - a. For SC, ST, BC and EWS candidates: 05 (Five) years.
  - b. For Ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
  - c. For differently abled persons: 10 (Ten) years.
  - d. Maximum age limit for Medical Officer will be 62 Years and remaining cadres is 52 years with all relaxations put together.
4. FEE:
  - a. Applicant must enclose a demand draft towards application processing fee in favor of District AIDS Prevention Control Committee, Kakinada (if candidate is eligible for more than one post is required to enclose demand draft for each post and apply for each post separately) as given below.
    - b. For OC candidate ..... = Rs.250/-,
    - c. For SC/ST/BC/Physically challenged candidates – Exempted.

5. METHOD OF SELECTION:

- a. Total Marks: 100
- b. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- c. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014
- d. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service as shown below subject to their Satisfactory service certified by the

competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, GO Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and GO Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no. 3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for covid, the weightage shall be 0.8 marks per completed month will be awarded.

- e. Weightage to contract employment based on working area:
  - (i) @ 2.5 marks per six months in Tribal Area
  - (ii) @ 2.0 marks per six months in Rural Area
  - (iii) @ 1.0 marks per six months in urban areas
  - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.
- f. The COVID-19 weightage shall be applicable only to the persons who have rendered their services for COVID-19 on Contract/Outsourcing/Honorarium basis and are appointed by the District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS/Principal of GMC/Superintendent of GGH) to that effect.  
**(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- g. The candidates claiming service weightage shall submit original contract/Outsourcing/Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage. **(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- h. Contract service will be reckoned up to the date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

6. Tenure of appointment and important conditions: -

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

7. Self-Attested copies of the certificates to be enclosed to the filled in application:

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will becalculated as per rules in force.
- e. Valid certificate of registration in A. P. Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.

- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.
- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service, in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

Note:- Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

8. Important information to candidates:

- a. If selected, he/she should stay at the bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

9. DEBARMENT:

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.

10. DEPARTMENT'S DECISION TO BE FINAL

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details

thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

Dr. R. Ramesh, M.B.B.S., D.V.,  
District Leprosy, AIDS & T.B. Officer,  
Kakinada District, Kakinada.

**GOVERNMENT OF ANDHRA PRADESH**

**Contract/Outsourcing/Honorarium Service Certificate**  
**(Certificate to be issued by the Controlling Officer**  
**concerned(DM&HO/DCHS/Principals of GMC/**  
**Superintendents of GGH/ or any Other Appointing**  
**Authority)**

This is to certify that .....  
S/o, D/o ..... has been working / worked as  
(name of the post)in PHC / CHC / AH / DH / GGH / or any other AP  
State Institution at .....on Contract / Out-  
Sourcing  
/ Honorarium basis with concurrence of finance department, Government of  
AP. Details of his / her Contract / Out-Sourcing service as on the date of  
notification are as follows:

Name of the institution	Urban/ Rural / Tribal (or) Covid-19	Period		Duration	Reasons for break in service (if any)	Charges /allegation s /adverse remarks if any
		From	To			

I hereby declare that:

1. His /her services as ..... on Contract/Out-sourcing honorary basis during the above said period are satisfactory.
2. He/she does not have any adverse remarks from his superiors during the period of Contract/Out-sourcing/Honorarium service.
3. He/she is eligible for Contract / Outsourcing Service Weightage as per the rules published in the notification.

Signature & Seal of the Controlling  
Officer (DMHO/DCHS/any other  
competent District Authority who  
appointed the applicant)

**Imp. Note:** The self attested copy of appointment order must be enclosed along with this service certificate, otherwise weightage for Contract/Outsourcing/honorary service will not be considered for final merit.

**GOVERNMENT OF ANDHRA PRADESH**

**HM & FW Department**

**(Notification No.:419/APSACS / 2022, Date:03.12.2022)**

**Recruitment to the various posts to work on Contract Basis / Out-Sourcing Basis in Govt. Health Facilities.**

Application for the Post of :

Affix Pass port  
size latest  
colour photo  
graph

Application No.(to be filled by the Office)

1	Name of the Candidate	
2	Gender	
3	Fathers Name	
4	Date of Birth(DD-MM-YYYY)	
5	Social Status (OC/OC-EWS/SC/ST/ BC-A, B, C, D, E)	
6	Whether claiming for service weightage for Contract / Outsourcing service (enclose contract / outsourcing service certificate)	Yes /No
7	Whether Physically Handicapped (VH/HH/OH) (SADAREM Certificate to been closed)	
8	Whether claiming EWS reservation (copy of the certificate enclosed)	
9	Whether Ex-Servicemen (enclose Service Certificate)	Yes / No
10	Mobile number of the applicant	
12	<u>Address for communication:</u>	



Marks obtained in the requisite Academic / Professional /  
Technical qualification

Qualification	Maximum Marks	Marks obtained	Year of passing (Month & Year)	Whether registered in respective council (Yes/No)

Details of Contract/Outsourcing/Honorarium service as on. .12.2022:

Sl. No	Name of the Institution	Contract / Outsourcing	Urban / Rural / Tribal(or) Covid-19	Period of service		Total period (Years-Months-Days)	Service certificate issued by the competent authority enclosed (yes/no)
				From	To		

Details of School studies from 4<sup>th</sup> Class to 10<sup>th</sup> Class (for local status):

Sl. No	Class	Year of passing	Name of the School	Town and District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

DECLARATION

I, Smt / Kum / Sri.....D/o or S/o or  
W/o..... do

hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at a later date, my candidature will be forfeited summarily.

Signature of the applicant

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para7 of the Presidential order) It is Here by certified,

- (a) That Sri/Srimathi /Kumari \_\_\_\_\_  
S/o. W/o, D/o\_\_\_\_\_appeared for the  
first time for thematriculation (S.S.C.) Examination in (month)\_\_\_\_  
\_\_\_\_\_year;
- (b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;
- (c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/sheresided in the following place/places namely,

Village	Taluk	District	Period
1.			
2.			
3.			
4.			
5.			
6.			
7.			
Station:	OFFICE SEAL	Officer of Revenue Department not Below the rank of Tahsildhar or Deputy Tahsildhar in independent Charge Of a Sub Taluk	
Date:			

Date:

\*Strike off 'whole' 'a part', as the case may be.