

GOVERNMENT OF TELANGANA
WOMEN, CHILDREN, DISABLED AND SENIOR CITIZENS DEPT.,
NIRMAL DISTRICT.

File No. A/102/DHEW/2023

Dt. 29.04.2023.

RECRUITMENT NOTIFICATION

Applications are invited from the eligible female applicants for the post of District Mission Co-coordinator, Gender Specialist, Specialist in financial literacy, Accounts Assistant and Multi-tasking staff to work on contract basis at District Hub for Empowerment of women in Nirmal District.

- Start date for submission of Application : **Dt : 02.05.2023**
- Last date for submission of Application : **Dt: 10.05.2023**

Selection Criteria and Education Qualification:

Sl. No.	Designation	No. of posts	Qualifications	Proposed Salary per month
1	District Mission Coordinator	1	Qualification: Graduate preferably in Social Sciences/ Life sciences/ Nutrition/ Medicine /Health management / Social work/ Rural management Experience: At least 3 years" experience of working with the Government/Non-Government organizations in related domain.	38,500/-
2	Gender specialist	1	Qualification: Graduate in social work/ other social disciplines. Post-graduates will be preferred. Experience: At least 3 years" experience of working with the Government/Non-Government organizations in gender focussed themes	25,000/-
3	Specialist in financial literacy	1	Qualification: Graduate in Economics / Banking / other similar disciplines. Post-graduates will be preferred. Experience: At least 3 years" experience of working with the Government/Non-Government organizations in financial literacy / financial inclusion focussed themes.	22,750/-
4	Accounts Assistant	1	Qualification: Graduate / diploma in accounts/other disciplines having accounts as a subject. Experience: At least 3 years experience of working with the Government/Non Government organizations in related domain	20,000/-
5	MTS	1	10 th class pass under 10+2 system from any recognized board.	15,600/-

Age Limit:

The candidates should possess the Minimum 18 years of age & Maximum 44 years as on 01/07/2023.

Documents to be attached with the application form:

1. Self- Attested copies of all Academic/ Technical qualification certificates.
2. Self-Attested copy of Date of Birth certificate.
3. Self-Attested copy of Domicile Certificate.
4. Experience certificate from recognized government institution/ registered civil society/ Organization/ Institution recognized in the relevant field.
5. Self-Attested copy of Aadhar Card.

Criteria for Short listing/ Selection for the posts:

- Academic Qualification : 70%
- Experience in relevant Domain/field : 30%
- The provisional merit list shall be intimated through print media and web portal.
- Any misrepresentation of facts on the application form may invite legal action/disqualification.

How to apply:

The candidate should visit the Nirmal official website <https://nirmal.telangana.gov.in> to obtain the detailed notification. The eligible applicant should fill in the application form and submit along with self attested copies of qualification and experience documents at O/o. District Welfare Officer, WCD&SC Dept., Nirmal, Beside: Fire Station, Saradmahal, Nirmal on or before the last date of submission.

Terms and Conditions:

1. Applicant should be medically fit for field visits.
2. The engagement being a temporary/contractual arrangement is terminable if the performance is not satisfactory as assessed by the District Collector/Chairman.
3. The engagement shall be initially for a period of one year, further the continuation will be on basis of performance assessed by District Collector/Chairman.
4. There shall be no right to seek permanent absorption in any department or regularization of any sort.
5. Candidates must possess the required eligibility/qualification by or before the last date for submission of the Application form.
6. Any claim regarding qualification made after the closing date of receiving Application forms shall not be entertained. The last date of receipt of Application forms shall be the cut-off date for determining the eligibility.

7. Candidate must have good moral character.
8. Candidates have to apply separately for each post.
9. No. of posts can be Increased or decreased any time and the District Collector/Chairman has the right to reject any application on relevant grounds.
10. The District Collector/Chairman at any time reserves the right to cancel/put in abeyance the advertisement notice without assigning any reason thereof.
11. The honorarium for the advertised posts shall be as per the guidelines of Ministry of Women and Child Development Govt. of India.

District Collector/Chairman decision to be final:

The decision of the District Collector/Chairman in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned.

Place: Nirmal.

Date: 29.04.2023.

Sd/-
District Collector/Chairman
Nirmal.

**APPLICATION FOR HIRING OF STAFF FOR DISTRICT HUB FOR
EMPOWERMENT OF WOMEN, NIRMAL ON CONTRACTUAL BASIS**

Position Applied For: _____

[1] PERSONAL INFORMATION:

Name: _____, Father/Husband Name _____

Gender : _____ Aadhar Number: _____

Mobile Number : _____ Marital Status : _____

Date of Birth: As per SSC Age : _____

Caste: **SC/ST/BC/OC**, Caste Category: _____

Residential Address: _____

PIN: _____ Mandal: _____ District: _____

Email id: _____

Have you been charge-sheeted, convicted of or pleaded guilty to an offence? **Yes/No**

If yes particulars thereof and present status: _____

[2] EDUCATION INFORMATION: (enclose self attested photocopies of certificates as proof)

(Please give details of your education track record (from high school to PG).

Sl. No	Qualification	Group/ Specialization	Name of the College & Place	Name of the University	Year of Pass	Maximum Marks	Marks Obtained	% of Marks
1	SSC							
2	Intermediate							
3	Degree							
4	PG							
5	Any other							

[3] WORK EXPERIENCE : (enclose self attested photocopies of certificates as proof)

Total No. of years of work experience: _____

[Give details of the relevant experience]

Name of the Institution / NGO/ Office	Post held	Period (From - To)	Job Responsibilities	Address & Contact number of Organization

[4] Details of Enclosures: _____

Paste recent
passport size
photograph

Declaration :

I hereby declared that the information furnished above is true and correct and I have not tried to hide any relevant information I understand that I would be liable for action in case if found to be falsify/misrepresent any information provided here in above.

Signature: _____, Date: _____