

GOVERNMENT OF ANDHRA PRADESH
PRISONS DEPARTMENT

**NOTIFICATION FOR RECRUITMENT OF DRIVER (LMV) ON OUTSOURCING BASIS IN DISTRICT JAIL,
GUNTUR AND OFFICE OF THE DIG OF PRISONS, GUNTUR RANGE, TADEPALLI**

Notification No: 02/ 2023, Dated 04 /10/2023

(As per G.O.Rt.No. 898 & 900, HOME (PRISONS & FIRE) DEPARTMENT, Dated 17/08/2023)

The Government of Andhra Pradesh has issued orders vide G.O.Rt.No. 898 & 900, HOME (PRISONS & FIRE) DEPARTMENT, dated 17/08/2023 to recruit Driver (LMV) on **Outsourcing basis** for driving purpose in the office of the DIG of Prisons, Guntur Range, Tadepalli and District Jail, Guntur for smooth functioning of Prison Administration.

Sl No	Name of the Post	No. Posts	Qualifications	Remuneration per month
1	Driver (LMV)	02	<ol style="list-style-type: none">1. Pass in SSC or equivalent.2. Must possess a current valid LMV driving license issued by the competent authority under the Motor Vehicles Act, 19883. Minimum 3 years' experience of driving LMV vehicles as on notification date.4. Should have knowledge of Motor Mechanism, LMV vehicle maintenance, and should be able to remove minor defects and also no accident records.	Rs. 18,500-00

AGE LIMIT: Candidates must have completed the age of 18 years and must not have completed the age of 42 years as on 31.01.2023. Age relaxation for upper age limit to those candidates belongs to SC/ST's for '5' years and BC's/EWS for '3' years up to a maximum for 47 years. The maximum age shall be reckoned as on 31.01.2023. The relaxation of maximum age limit in respect of Ex-servicemen will be as per AP State Govt. Outsourcing employees Rules in force.

Rule of Reservation: Rule of Reservation will apply as per AP State Govt. Outsourcing employees Rules in force.

The functions of the Driver (LMV) are as follows:

- **Vehicle Operation:** Operating Government owned light motor vehicles (such as cars, vans, and small trucks) safely and efficiently to transport official, materials, and equipment to various locations as required.
- **Transportation:** Providing transportation services to Government Officials, Staff and authorized personnel to attend meetings, conferences, and other official works.

Contd....2

- **Safety and Compliance:** Adhering to all traffic laws, road safety regulations, and Government Policies while driving to ensure the safety of passengers, pedestrians and other road users.
- **Vehicle Maintenance:** Performing basic maintenance checks on the vehicle, is in good working condition.
- **Reporting:** Keeping accurate records of trips, distances traveled, fuel consumption, and any maintenance issues. Providing timely reports to the relevant authorities as required.

Dress Code: Driver (LMV) has to maintain dress code while on duty as designed by the Transport department.

How to apply:

- a) Candidates can obtain application form from the District jail, Guntur or download from NIC website.
- b) The candidate in person shall submit filled in Application along with all its enclosures as mentioned in the table below, directly at O/o the Superintendent, District Jail, Guntur on or before 16-10-2023 by 05-00 PM sharply.

Address of the Superintendent District jail, Guntur, Taluka compound, Brodipet Guntur-522002 (CONTACT NUMBER 0863-2232547)

- c) Applications should be submitted walk in by candidate him/her self.
- d) Application shall be super-scribed with "Application for the post of _____ otherwise, the application will be summarily rejected.
- e) Aadhar and working Mobile numbers are mandatory for communication from time to time.

SELF ATTESTED COPIES TO BE ENCLOSED WITH FILLED IN APPLICATION:

1	Filled-in application form with latest Passport size photo affixed.
2	Attested copy of marks memo of SSC (or) equivalent certificate
3	Attested copies of marks memos of all the years of qualifying examination
4	Attested copies of Provisional / Permanent certificate of qualification
5	Attested copy of permanent registration certificate of the respected council / Board
6	Attested copy of latest caste certificate (in case of SC/ST/BC)
7	Attested copy of latest EWS certificate for OC Candidates
8	Attested copies of study certificates from Class-IV to X where the candidate studied
9	Attested copy of experience certificate of the candidate (if applicable)
10	Attested copy of Aadhar certificate of the candidate (mandatory)
11	No objection certificate from the employer (if employed anywhere)

NOTE: -

- i) If attested copy of Caste/EWS certificate is not enclosed, the candidate will be treated under Open Category.
- ii) If the study certificates are not enclosed the candidate will be treated as Non-Local.

=3=

- iii) If any of the self-attested copies noted in the above table have not enclosed by the candidate, the application will be summarily rejected.
- iv) Applicant should submit the application in the prescribed format only enclosed to these guidelines.
- v) The applicant has to produce original certificates on the day mentioned by the authority. If the applicant fails to produce any of the required certificates, his/her candidature will be rejected.

SELECTION PROCESS: -

- A) Aggregate of marks obtained in the qualifying examination will be allocated with 30 marks.
- B) Driving efficiency test will be conducted to the candidates and they will be awarded maximum of 40 marks.
- C) Interviews will be conducted to the candidates, they will be awarded maximum of 30 marks during the interview.
- D) Purely on Merit and Rule of Reservations will be followed as per the 22 of AP State and Subordinate Services and other rules will apply as per A.P. State Government rules in Force.
- E) Merit list will be based on the marks obtained by the candidates for their qualifying examination, skill test and interview.
- F) Where two or more candidates get equal number of total marks, the elder in age will be considered for provisional selection.

RECRUITEMENT SCHEDULE: -

1	Date of availability of application forms	From 06-10-2023
2	Last date for receipt of applications	Upto 16-10-2023 by 5 pm

- Date & Time of Driving efficiency test and Interview will be communicated to the Candidates through Phone call/SMS to the Contact Numbers provided in the application and also displayed at District Jail, Guntur.
- Candidates who don't Provide working Contact Numbers/Switched off Mobiles/ Not available in Network Area/ Didn't Lift the Calls made from the office of the superintendent, District jail Guntur, there will be no other way to Communicate the Candidates on Interview. These Candidates will be marked absent in the interview and name will be removed from List of the Eligible Candidates. Otherwise, they have to follow the notices displayed at District Jail, Guntur.
- Interviews to the Candidates can't be rescheduled and who didn't attend the Interview due to reason mentioned above or any other reason will be marked as absent and will be given Zero Marks in the interview.

Contd.....4

CONDITIONS ON APPOINTMENT:-

The candidate selected and appointed on Outsourcing basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. They may terminate at any point of time during their service on administrative reason.

REMUNERATION: - The monthly remuneration will be paid as per Go. Ms. No. 7 Finance (HR.I Plg & Policy) Department, Dated 17/01/2022.

LEAVE: - The persons appointed on outsourcing basis the leave rules will apply as per A.P. State Government rules in Force.

GENERAL INSTRUCTIONS:-

1. No private practice is allowed during the contract period.
2. All the staff shall stay in bonafied Head Quarters and shall be available 24 hours on call duty during any emergency.
3. Disciplinary control in accordance with provisions of APCS (CCA) Rules, 1991 and other rules will apply as per A.P. State Government Outsourcing Employees rules in force.
4. Merely securing minimum qualifying marks will not vest any applicant with a right to be considered for the selection.
5. No person shall be eligible for appointment to the service by recruitment unless he/she satisfied the following conditons:
 - i) That he/she is of sound health, active habits and free from any bodily defects or infirmities rendering him/her unfit for the service
 - ii) That his/her character and antecedents are such as to qualify him/her for such service; and
 - iii) He/She is a citizen of India
6. A person in a bigamous marriage shall not eligible for appointment
7. No person who has been dismissed from a State or Central Government service or from the service of undertaking of Central or State Government or local or other authorities shall be eligible for appointment
8. No person who has been convicted by a Court of Law for an offence involving moral turpitude, shall be eligible for appointment
9. Candidates resorting to or bringing any influence of any kind will be summarily disqualified and they are liable for prosecution as per Law
10. The particulars furnished by the applicant in the application form will be taken as final. Correspondence will not be entertained by this office under any circumstances.

11. If suppression of information/furnishing of false information is noticed, either in the application or in the enclosures, at any stage in the selection process the application of the candidate will be summarily rejected. In addition, the candidate will also be liable for appropriate action/prosecution as per Law.

DEBARMENT: -

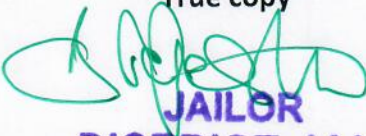
1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitment's.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

DEPARTMENT'S DECISION IS FINAL

The decision of the department/District Selection Committee pertaining to the application and its acceptance or rejection as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department/DSC also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

Sd/-
Superintendent,
District Jail, Guntur.
Member & Convener

Sd/-
Collector & District Magistrate, Guntur.
Chairperson,
EX-Officio Executive Director of APCOS
Guntur.

"True copy"

JAILOR 04/10/23
DISTRICT JAIL
GUNTUR