

No. PERS/9/6/GM Mech/2023 – VC No.24/23 (D)

Dt. 03.10.2023

Subject: Filling up of the 01 post of General Manager (Mech) on immediate absorption basis in RITES Ltd.

RITES Ltd., a Government of India Enterprise was established in 1974, under the aegis of Indian Railways. RITES Ltd. is incorporated in India as a Public Limited Company under the Companies Act, 1956. RITES Ltd., an ISO 9001:2015 company, is a multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

There is a requirement of filling up the subject post in RITES Ltd. on immediate absorption basis from officials working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs on **regular basis** as per details attached in the Annexure-I.

Last date of receipt of duly forwarded application through respective Administrative officer indicating No Objection, Vigilance/DAR clearance & Vigilance/D&AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs/APARs for the past 05 years with specific mention of the grading in the APARs (OS, VG, Good, Fair, Poor) is 45 days from the date of issue of the vacancy circular.

The applicant is also advised to send an advance copy of his application in the prescribed format (Annexure-II) along with detailed CV directly at desraj@rites.com/sbu.hr@rites.com within 15 days from the date of publication of vacancy notice in Employment News for our record. However, in absence of receipt of the forwarded application and the required documents within the stipulated period, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.



(B.K. Nanda)

Jt. General Manager (HR)

Annexure I

1.	Organization	RITES Ltd.
2.	Nomenclature of the post	General Manager (Mech)
3.	No. of vacancies	01
4.	Location	Gurgaon Depending upon the requirement, the officer can be posted anywhere in India and Abroad.
5.	Scale of Pay of the post.	The officers shall be inducted in IDA pay scale of Rs.1,20,000-2,80,000.
6.	Eligibility, qualification, detailed job description, discipline, etc.	<p>Qualification: BE/ B.Tech/ B.Sc (Engineering) Degree in Mechanical Engineering/ Technology in Mechanical/ Projection/ Production & Industrial/ Manufacturing/ Mechanical/ Railways/ Mechatronics & Automobile or any of the above combination in part of whole.</p> <p>Eligibility: Working in Level 13 or above in CDA pay scale of 7th CPC with 18 years of Group 'A' service.</p> <p>Officers working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs in IDA pay scale of Rs.1,00,000-2,60,000 (E-7) with 18 years of post qualification executive experience. Executive experience in IDA pay scale will be counted from 2 years after entry into scale of Rs.50,000-1,60,000.</p> <p><u>Job description</u></p> <p>Railway/ Transport/ Logistic/ Manufacturing Sector Locomotives/ Rolling Stock/ Plant & Workshop Management/ Operations & Maintenance/ Business Development etc.</p> <p><u>Age:</u></p> <p>The applicant should not be more than 55 years of age as on last date of receiving of forwarded application i.e. 45 days from the date of application publication of vacancy circular.</p>
7.	Mode of application	<p>1. Applications are to be sent through respective Administrative officer indicating No Objection, Vigilance/DAR clearance & Vigilance/D&AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs/APARs for the past 05 years with specific mention of the grading in the APARs (OS, VG, Good, Fair, Poor). The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.</p> <p>2. The forwarded application along with other required documents must reach us within 45 days from the date of issue of vacancy notice.</p>

		<p>3. The applicant is also advised to send an advance copy of his application in the prescribed format (Annexure-II) along with detailed CV directly at desraj@rites.com/sbu.hr@rites.com within 15 days from the date of publication of vacancy notice in Employment News for our record. However, in absence of receipt of the forwarded application and the required documents within the stipulated period, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.</p> <p>4. The applications should be addressed to:</p> <p>Shri B.K. Nanda, Jt. General Manager (HR), RITES Ltd., Shikhar, Plot No.1, Sector-29, Gurugram-122001</p> <p>Queries if any should be sent to sbu.hr@rites.com, desraj@rites.com</p>
8.	Mode of selection	<p>Applications will be scrutinized on the basis of the following parameters on a 100 point scale:</p> <ol style="list-style-type: none"> 1. Education qualification (20 Marks) 2. Vigilance and D&AR record (10 Marks) 3. Performance (APARs) (25 Marks) 4. Work Experience (15 Marks) 5. Length of service (10 Marks) 6. Overall Suitability (20 Marks)


03.10.23

(B.K. Nanda)
Jt. General Manager (HR)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No.24/23 (D) Dt. 03.10.2023
Post against which application has been submitted	General Manager (Mech)
Mode of appointment	Immediate absorption basis
Location (wherever applicable)	Gurgaon Depending upon the requirement, the officer can be posted anywhere in India and Abroad.

PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay/level and basic pay as on date of application.	:	
9	Present Designation	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	
e.	Complete address of HoD for correspondence	:	
f.	Complete address of the candidate	:	

11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

12. EXPERIENCE DETAILS

SN	Designation with place of posting	Grade	From	To

13. Total Experience in years:

14. Relevant Experience in years:

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date