

चिकित्सा संकाय
जवाहरलाल नेहरू मेडिकल कालेज
अलीगढ़ मुस्लिम विश्वविद्यालय,
अलीगढ़



No. 478 / FM
Dated 09/12/2023
میڈیسن
جواہر لال نہرو میڈیکل کالج
علی گڑھ مسلم یونیورسٹی، علی گڑھ

FACULTY OF MEDICINE
JAWAHARLAL NEHRU MEDICAL COLLEGE
ALIGARH MUSLIM UNIVERSITY, ALIGARH

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Local advertisement No. FM/47/2023, dated 09.12.2023

Online applications are invited for the following temporary post: **Last date for submission of Application Forms is 22.12.2023 till 12:30 p.m.** Appointments will be made on purely temporary basis subject to termination at any time without notice or assignment of reason. After successful submission of the online Application Form, the applicant must **Submit the Printout of the PDF file of the Application Form on A-4 Size paper to the Office of the Dean, J. N. Medical College, Faculty of Medicine, Aligarh Muslim University, Aligarh-202002** as per instructions given below:

1. **General Tutor, College of Nursing, AMU** **04 posts**

Qualifications – Essential :

Master of Nursing

OR

B.Sc./Post-Basic B.Sc. in Nursing

OR

Diploma in Nursing Education and Administration

OR

Any other equivalent post-basic Diploma with eight years of teaching and administrative experience in Nursing.

Pay Band/Level : 9300-34800 GP 4,200 (Level 6)

1. The Local Selection Committee of the **ELIGIBLE** candidates for the above advertised post will be held on **30.12.2023** in the Office of the Dean, Faculty of Medicine as per the schedule as given below :
2. Candidates are required to report with all **original** documents in the office of the Dean, Faculty of Medicine, AMU, Aligarh **One hour before the scheduled time of L.S.C.**

| S. No. | Name of post | Date of Local Selection Committee | Time of Local Selection Committee | Reporting time for candidates |
|--------|---------------|-----------------------------------|-----------------------------------|-------------------------------|
| 1. | General Tutor | 30.12.2023 | 10:30 a.m. | 09:30 a.m. |

3. **No separate Notice/Interview letter will be issued to the candidates in this regard.**
4. Candidates are required to enclose attested photocopies of all marksheet, certificate and degree from class Xth to postgraduation, Valid Registration of Graduation, Post-graduation, other testimonial (s), Experience Certificate & **No Objection Certificate**, if employed from the present employer/relieving orders of all the previous employers & relieving order of the current employer with application form and to **bring originals of all of these documents** for verification **at the time of interview**, failing which the candidate will not be allowed to appear before the interview.

Instructions for applicant

1. Online Applications are invited from Indian nationals (including Overseas Citizens of India (OCI) Cardholders under Section-7A of the Citizenship Act, 1955) for recruitment to the Teaching Posts.

[Signature]

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2. The Application Form is to be filled only in the **Online Mode** at the Careers Portal of the University **<https://careers.amuonline.ac.in>**.
 3. Separate Application Forms are to be filled for each post detailed under a different Serial Number of the advertisement.
 4. The non-refundable Processing Fee for each Application Form is Rs. 500/- and is to be paid only in the Online Mode at the Careers Portal. **However, PwD candidates are exempted** from payment of prescribed Processing Fee, in case they upload an authentic Disability Certificate on the prescribed Proforma with the Application Form.
 5. Applicants must follow all the instructions as given in the Advertisement and the User Manual available on the Careers Portal.
 6. **After successful submission of the online Application Form, the applicant must:**
 - Take the Printout of the PDF file of the Application Form on A-4 Size paper.
 - Append his/her signature and paste front facing recent photograph at the designated place on the Application Form.
 - Attach attested copies of all relevant, with the Application Form.
 - Submit the Application Form by post, complete in all respect, super-scribing on the top-left side of the cover, the post applied for, advertisement number and its date, to the **Office of the Dean, J. N. Medical College, Faculty of Medicine, Aligarh Muslim University, Aligarh-202002 on or before the last date of submission of the Application Form.**
 7. Applications received late or without necessary supporting documents viz., Degrees/ Certificates/ Mark Sheets/Experience Certificate etc. shall be summarily rejected. The University will not be responsible for any late receipt/non-receipt of the Application Form. The self-attested copies of the following documents are mandatory to be enclosed by the candidates with the employment application form of all Teaching positions in the University through Local Selection Committee:
 1. High School Certificate from a Recognized Board
 2. Mark-sheet and Degree of Graduation.
 3. Mark-sheet and Degree of Post-Graduation.
 4. Certificate of NET, JRF, SLET/SET, CSIR etc. as the case may be
 5. M. Phil/Ph.D. Degree wherever applicable
 6. Experience Certificates wherever applicable
- Note:* For Madrasa background applicants certificate equivalent to High School or Graduation will be considered if the same has been obtained from Madaris/Institution recognized by the University, wherever applicable.
- In case, the self-attested copies of aforesaid documents are not enclosed with the employment form, the employment application form will, be summarily rejected.
8. Incomplete Application Forms or applications on plain paper will not be entertained and shall be summarily rejected.
 9. Qualifications, experience, other eligibility conditions, etc. will be reckoned as on the last date of submission of Application Form.
 10. The request for including any document(s)/information in the Application Form after the last date of submission shall not be entertained.

11. The University reserves the right to alter/insert and/or make any corrections/ additions in the advertisement, or to cancel the advertisement (either in full or a part thereof) without assigning any reason. Amendment/Corrigendum, if any, in the advertisement shall be published only on the Careers Portal.
12. The number and nature of the posts may vary from the advertisement at the time of Interview.
13. The prescribed qualifications and experience are minimum and the mere fact that an applicant possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the applicants to be called for interview to a reasonable number on the basis of Rules/Criteria or by any other condition that it may deem fit. The University may constitute a committee to scrutinize the applications and short-listing the applicants. Call letters for interview will be sent only to the short-listed applicants and no correspondence will be made with applicants who are not short-listed.
14. In case of any inadvertent mistake in the process of scrutiny/selection which may be detected at any stage even after the issue of interview letter/appointment letter, the University reserves the right to modify/withdraw/cancel the selection process.
15. The University reserves the right to get selected applicants examined by an Internal Medical Board.
16. The relaxation in the percentage of marks will be given as per the rule of the Government of India, wherever applicable.
17. **Additional Rules for Posts earmarked under PwD Category :**
 - (i) **Only such persons may apply for the posts earmarked for PwD candidates who have degree of relevant disability to a minimum extent of 40% and for which they will have to upload a Disability Certificate on the prescribed Proforma (Appendix – I : available on the Careers Portal) issued by the Competent Authority.**
 - (ii) **Applicable Categories of Disabilities are as follows:**
 - (A) **Blindness and low vision (VH);**
 - (B) **Deaf and hard of hearing (HH);**
 - (C) **Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attach victims and muscular dystrophy (OH);**
 - (D) **Autism, intellectual disability, specific learning disability and mental illness;**
 - (E) **Multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.**
 - (iii) **PwD Certificate needs to be submitted on the Proforma/Format placed at Appendix – 1. The said Proforma/Format is available on these websites – <https://www.amu.ac.in>, <https://www.amuregistrar.com> and <https://careers.amuonline.ac.in>.**
 - (iv) **The claim of the disability shall be examined by the Medical Board of the University for assessing the degree/extent of disability of the selected applicant before issuing appointment letter.**

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Note:

1. Applicants facing any difficulty while filling the Application Form are requested to go through the User Manual available on Careers Portal <https://careers.amuonline.ac.in> for guidance. The applicant may also contact Help Desk on all working days during office hours on the following number: +91-571-2700920 (Extension:1178).
2. Applicants are advised to regularly visit the Careers Portal for updates, if any.
3. It is suggested that applicants should complete the application proactively rather than wait until the last date.


(Prof. Veena Maheshwari)
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Faculty of Medicine
A.M.U., Aligarh

Distributions:

1. Principal, JNMC / Dr. Z.A. Dental College/College of Nursing/Para Medical College.
2. All Chairmen, Department of Studies, Faculty of Medicine.
3. D.S.W, AMU / Librarian, M.A. Library.
4. Medical Superintendent, J. N. Medical College & Hospital.
5. **Joint Registrar, Computer Cell, Registrar's Office, AMU to upload on website** alongwith proforma.
6. J.R. (Selection Committees-T)/Administration -T.
7. A.F.O. (Cash Section), AMU, Aligarh.
8. Assistant Registrar, V.C.'s Secretariat/Public Relations Officer.
9. C.M.O. (In charge casualty), J. N. Medical College Hospital.
10. P.S. to Registrar, AMU.
11. S.O./Mr. Mohd. Akram Ali, Dean's Office, Faculty of Medicine.
12. Notice Board/Guard File.